

**Salt Spring Island Fire Protection District (SSIFPD)**

**Staff Report**

Date: **May 12, 2024**  
Subject: **New Fire Hall Project Status Update for April 30, 2024**  
To: **Board of Trustees**  
From: **Rodney Dieleman, CAO**

**Issue: New Fire Hall Project Status Update for April 30, 2024**

**Background:**

The Project Steering Committee provides oversight and guidance to project consultants, ensuring adherence to project specifications and financial constraints while meeting community needs. Monthly reports to the Board of Trustees and updates on the Salt Spring Fire Rescue website ensure transparency. The project is fully funded at \$12.5 million dollars.

**Project Summary Budget and Expenditures:**

	<b>Budget</b>	<b>Expenditures</b>
Professional Fees: (contracted)	\$ 1,571,002	\$723,200
Construction Financing: (estimated)	\$ 811,700	\$0.00
Construction Cost: (estimated)	<u>\$ 8,708,226</u>	<u>\$0.00</u>
Project Cost: (estimated)	<b>\$ 11,090,928</b>	<b>\$723,200</b>
Project Contingency (12.7%)	<u>\$ 1,409,072</u>	<u>\$0.00</u>
Total Projected Project Cost	<b>\$ 12,500,000</b>	<b>\$0.00</b>
Reserve Capital Funds	\$ 1,800,000	\$723,200
Grant	\$ 1,000,000	\$0.00
Long Term Financing	<u>\$ 9,700,000</u>	<u>\$0.00</u>
Total Project Financing	<b>\$ 12,500,000</b>	<b>\$723,200</b>

**Recent Developments:**

**Expenditures and Design:** As of April 30, 2024, \$723,200 has been allocated to design aspects. Final drawings have been submitted for the building permit process.

**Contract Awards and Local Engagement:** A contract for civil works has been awarded to a local contractor, benefiting the economy and reducing project risks.

**Owner's Representative Project Update:**

**Project:**

Construction drawings were released for public tender in March 2024. Tenders were to close May 2, 2024 and were extended to April 30, 2024. Tender submissions were competitive and final pricing and contracting will occur in the coming weeks. A re-tender is planned for mechanical components to ensure cost-effectiveness.

**Civil Construction:**

Despite challenges with permits, significant progress has been made, addressing concerns such as topsoil deposition and waterline provisions. Over 372 loads of topsoil have been relocated from the construction site to ALR zoned properties on the island. In its place, rock has been utilized as replacement material. Work will proceed as permits are received.



**Community Initiatives:**

We are engaging with Island Pathways to discuss pathway design in front of the property while contacting members of the Salish Sea Trail Network as suggested by our civil contractor. We will also be installing a time-lapse camera during construction to record the progress of construction for public viewing.

**Conclusion:**

Despite challenges, the project is progressing well, with proactive measures in place to address risks and ensure community needs are met. The Project Steering Committee remains committed to transparency and fiscal responsibility, ensuring the successful completion of the new fire hall construction.

**Recommendation:**

It is recommended that the Salt Spring Island Fire Protection District Board of Trustees receive this report as information.