

SALT SPRING ISLAND FIRE PROTECTION DISTRICT

BYLAW NO. 138

139/MS

A bylaw to amendment Meeting Procedures Bylaw No. 119

The Board of Trustees of Salt Spring Island Fire Protection District ENACT AS FOLLOWS:

1. That Bylaw No. 119 be amended as follows:

a. By replacing Section 7 with the following:

“Special Meeting

- 7.1 (1) Except where notice of a special meeting is waived by unanimous vote of all board members, a notice of the day, hour and place of a special Board meeting must be given at least 24 hours before the time of meeting, by sending a copy of the notice and proposed agenda package by email or electronic communication to each board member; and posting a copy of the notice on the District website.
- (2) The notice under subsection (1) must describe in general terms the purpose of the meeting and be signed by the Corporate Officer.

Electronic Participation

- 7.2 (1) A board member may attend a regular or special Board meeting electronically by means of audio electronics (telephone speaker phone) or other electronic communications if the member is unable to attend because of sickness or business
- (2) Board members are permitted to attend a maximum of three meetings per year by electronic means
- (3) There must be a quorum of board members in physical attendance at the meeting
- (4) The member presiding at a special Board or committee meeting must not participate electronically.

Electronic Participation in case of Emergency or Special Circumstance

- 7.3 (1) In an emergency, special circumstance, or public health event that prevents or restricts members from being able to safely and physically meet in one location, all Board members may participate in a meeting by means of electronic or other communication facilities that:
- (a) enable the meeting’s participants to hear, or watch and hear, each other; and,

- (b) except for a meeting that is closed to the public, enable the public to hear, or watch and hear, the member(s) and participating by electronic or other communication facilities.
- (c) In extreme circumstances, resulting from advice from a Health Authority and/or the Office of the Provincial Health Officer, a Board meeting may be held that does not allow the public to hear, or watch and hear or participate by electronic or other communication facilities and all Board members may attend by electronic means. If a bylaw needs to be considered and adopted by the Board during an extreme circumstance, the Board may vote by electronic or other communication means on the resolutions pertaining to the bylaw. The required notice of a special Board meeting held under extreme circumstance may be waived.

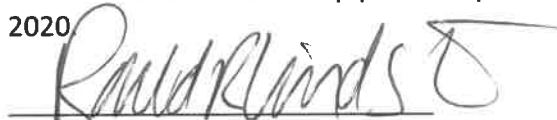
Cancellation of meetings in case of Emergency or Special Circumstance

- 7.4 (1) In an extreme circumstance, emergency, special circumstance or public health event, the Chair, in consultation with the Corporate Officer and Fire Chief may cancel all Board and committee meetings for a period of time deemed appropriate.
- (2) Notice of the cancellation of meetings shall be given by sending a notice by email or electronic communication to each Board member and posting a copy of the notice on the website.

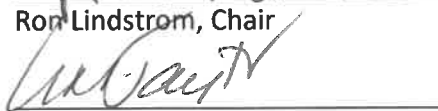
2. This bylaw may be cited as the "Meeting Procedures Amendment Bylaw No. 138".

INTRODUCED and given first reading by the Board of Trustees on the 16th day of March, 2020.

RECONSIDERED and finally passed by the Board of Trustees on the 16th day of March, 2020.



Ron Lindstrom, Chair



Laurie Taylor, Corporate Officer