

SALT SPRING ISLAND FIRE PROTECTION DISTRICT

BYLAW NO. 138

A bylaw to provide for the determination of various procedures for the conduct of elections and assent voting.

WHEREAS under the *Local Government Act* the Board of Trustees may determine various procedures and requirements to be applied to the conduct of elections and assent voting;

AND WHEREAS the Board of Trustees wishes to establish voting procedures and requirements under that authority;

NOW THEREFORE, the Board of Trustees of the Salt Spring Island Fire Protection District, in open meeting assembled, enacts as follows:

1. CITATION

This Bylaw may be cited for all purposes as "Election and Assent Voting Bylaw No. 138."

2. RETURNING OFFICER

No more than 90 days prior to an election or assent voting the Board shall appoint a returning officer to conduct the election or assent voting.

3. MINIMUM NUMBER OF NOMINATORS

The minimum number of qualified nominators required to make a nomination for office as a Board Trustee shall be 2. A nominator must be qualified to be an elector at a Salt Spring Island Fire Protection District election. Nominations must be in writing on the form attached as Schedule "A" to this bylaw.

4. ELECTOR REGISTRATION

For all elections and assent voting, a person may register as an elector only at the time of voting.

5. ELECTOR QUALIFICATIONS

Persons entitled to vote at a Salt Spring Island Fire Protection District election or assent voting must:

- Be a Canadian citizen;
- Be 18 years of age, or older;
- Be a resident of B.C. for at least six months prior to the vote;
- Own land in the Salt Spring Island Fire Protection District;

- The authorized agent of any board or corporation that is an owner of such land;
- The legal representative of any owner of such land who has died, become insolvent or insane; and
- Is entitled to be registered as a voter under the *Election Act*

6. ADVANCE VOTING OPPORTUNITIES

- (a) An advance voting opportunity shall be held on the 5th day before general voting day, The hours of voting shall be 9:00 am to 5:00 pm.
- (b) The Board authorizes the returning officer to establish dates for additional voting opportunities to be held in advance of general voting day and to designate the voting places and set the voting hours for these voting opportunities.

7. GENERAL VOTING DAY – TRUSTEE ELECTION

General voting day for the Board Trustee election shall be held the day of the annual general meeting. The hours of voting shall be 9:00 a.m. to 5:00 p.m.

8. GENERAL VOTING DAY – ASSENT VOTING

The Board authorizes the returning officer to establish dates general voting day and advance voting opportunities for assent voting and to designate the voting places and set the voting hours for these voting opportunities

9. ORDER OF NAMES ON BALLOT [

The order of names of candidates on the ballot will be alphabetical.

10. NUMBER OF SCRUTINEERS AT VOTING PLACES

The number of scrutineers for each candidate that may attend at an election is one scrutineer for each ballot box in use;

11. NUMBER OF SCRUTINEERS FOR ASSENT VOTING

For assent voting, the number of scrutineers for the question and the number of scrutineers against the question that may attend at each voting place is one scrutineer

12. BALLOTS

Electors must, in secret, mark the ballot with an "X" and place the completed ballot in a sealed ballot box.

13. COUNTING OF BALLOTS

Ballots must be counted immediately after the close of the voting place on general voting day.

14. SAFEKEEPING OF COUNTED BALLOTS AND ELECTION DOCUMENTS

Once counted, the ballots and other election materials including electors lists and elector registration documents must be stored in sealed ballot box by the Corporate Officer for the Salt Spring Island Fire Improvement District until the two week statutory period for challenging an election or assent voting has passed.

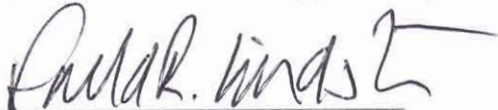
15. RESOLUTION OF VOTE IN THE EVENT OF A TIE

In the event of a tie vote after the counting of the ballots, the tie vote will be resolved by conducting a lot as follows:

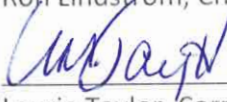
- (a) the name of each candidate is to be written on a separate piece of paper, as similar as possible to all other pieces prepared for the determination;
- (b) the pieces of paper are to be folded in a uniform manner in such a way that the names of the candidates are not visible;
- (c) the pieces of paper are to be placed in a container that is sufficiently large to allow them to be shaken for the purpose of making their distribution random, and the container is to be shaken for this purpose;
- (d) the returning officer is to withdraw one paper;
- (e) the candidate whose name is on the paper that was drawn is declared elected.

INTRODUCED and given first reading by the Board of Trustees on the 24 day of Feb, 2020 .

RECONSIDERED and finally passed by the Board of Trustees on the 24 day of Feb, 2020 .



Ron Lindstrom, Chair



Laurie Taylor, Corporate Officer

I hereby certify under that this is a true copy of Bylaw No. 138



Laurie Taylor, Corporate Officer

Rooney DIPLEMAN, CAO

Schedule A Bylaw No. 138

**NOMINATION PAPER-TRUSTEE
SALT SPRING ISLAND FIRE PROTECTION DISTRICT**

We nominate _____ to be a Trustee of the Salt Spring Island Fire Protection District. for a three (3) year term commencing at the end of the Annual General Meeting to be held _____ and terminating at the end of the Annual General Meeting to be held in the year _____.

The Nominee, who agrees to this nomination, is a **Canadian citizen** who is **eighteen (18) years of age or older**, has resided in the **Province of British Columbia** at **least six months** before the general voting day, is an **owner of land in the Salt Spring Island Fire Protection District** and is entitled to be registered as a **voter pursuant to the provisions of the Letters Patent incorporating the Salt Spring Island Fire Protection District**.

(Please Print) Nominee's Full Name

(Name the nominee wishes to appear on the ballot) Nominee's Usual Name

_____ Residential Address

(if different than above) Mailing Address

Email Address _____

Telephone No. _____

To the best of my knowledge, the Information provided in this document is true, and I am qualified to be nominated to the Office of Trustee.

Signature of Nominee Date

Nominator #1

Nominator #2

Name: _____

Name: _____

Address: _____

Address: _____

To the best of my knowledge, the person nominated is qualified to be nominated for the Office of Trustee of the Salt Spring Island Fire Protection District pursuant to the provisions of the Letters Patent of the said Fire Protection District

Signature

Signature

Date

Date

(Nominators must be eligible Electors of the Salt Spring Island Fire Protection District by meeting the following requirements: Canadian citizen, 18 years of age or older, resided in BC for at least six months before general voting day, owner of land in Salt Spring Island Fire Protection District.)