

**2022 Operating Fund Budget  
Salt Spring Island Fire Protection District**

	2021 Approved Budget	2021 Approved Budget	2021 Approved Budget	2021 Approved Budget	2022 APPROVED Budget	2022 Pro Forma Budget	2022 Pro Forma Budget	2022 Pro Forma Budget
	Operating Fund	Capital Fund	Reserve Funds	Consolidated	Operating Fund	Capital Fund	Reserve Funds	Consolidated
<b>Income</b>								
Interest General	\$12,000.00	\$0.00	\$0.00	\$12,000.00	\$6,750.00	\$0.00	\$0.00	\$6,750.00
Interest CWRRF	\$0.00	\$0.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$12,000.00	\$12,000.00
Miscellaneous Income	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Tax Revenue - LTD Interest	\$0.00	\$1,210.00	\$0.00	\$1,210.00	\$0.00	\$0.00	\$0.00	\$0.00
Tax Revenue- LTD Retirement	\$0.00	\$38,990.00	\$0.00	\$38,990.00	\$0.00	\$0.00	\$0.00	\$0.00
Tax Revenue	\$3,830,150.00	\$0.00	\$0.00	\$3,830,150.00	\$4,255,000.00	\$0.00	\$0.00	\$4,255,000.00
<b>Total Income</b>	<b>\$3,847,150.00</b>	<b>\$40,200.00</b>	<b>\$5,000.00</b>	<b>\$3,892,350.00</b>	<b>\$4,266,750.00</b>	<b>\$0.00</b>	<b>\$12,000.00</b>	<b>\$4,278,750.00</b>
<b>Administration Expenses</b>								
Advertising	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00
Audit & Related Fees	\$10,500.00	\$0.00	\$0.00	\$10,500.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00
Bank Charges/Credit Card Fees/Telpay Fees/Finance Charges	\$1,200.00	\$0.00	\$0.00	\$1,200.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00
Communications - Phone	\$19,000.00	\$0.00	\$0.00	\$19,000.00	\$17,500.00	\$0.00	\$0.00	\$17,500.00
Conferences	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00
Dues & Subscriptions	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$4,500.00	\$0.00	\$0.00	\$4,500.00
Freight/Postage	\$6,000.00	\$0.00	\$0.00	\$6,000.00	\$4,000.00	\$0.00	\$0.00	\$4,000.00
Insurance	\$50,000.00	\$0.00	\$0.00	\$50,000.00	\$47,500.00	\$0.00	\$0.00	\$47,500.00
Technical Support	\$32,000.00	\$0.00	\$0.00	\$32,000.00	\$21,000.00	\$0.00	\$0.00	\$21,000.00
Licenses, leases & Rentals	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00
Community Relations	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00
Office Supplies & Equipment	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$14,500.00	\$0.00	\$0.00	\$14,500.00
Professional Development - Trustees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Professional Development - Excluded Staff	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00
<b>Total Administration Expenses</b>	<b>\$145,700.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$145,700.00</b>	<b>\$147,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$147,500.00</b>
<b>Amortization</b>	<b>\$0.00</b>	<b>\$150,000.00</b>	<b>\$0.00</b>	<b>\$150,000.00</b>	<b>\$0.00</b>	<b>\$197,000.00</b>	<b>\$0.00</b>	<b>\$197,000.00</b>
<b>Operating Expenses</b>								
Clothing - Career	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00
Clothing - Paid on Call	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00
Clothing - Protective	\$54,000.00	\$0.00	\$0.00	\$54,000.00	\$50,000.00	\$0.00	\$0.00	\$50,000.00
Computer, Hardware, Software & Supplies	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00
Employee/ POC Recognition	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Equipment Purchase - Small Tools	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00
Equipment - Repair & Maintenance	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00
Fire Department Record System	\$3,500.00	\$0.00	\$0.00	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$3,500.00
Fire Prevention & Public Education	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Fire Station Repair & Maintenance	\$25,000.00	\$0.00	\$0.00	\$25,000.00	\$25,000.00	\$0.00	\$0.00	\$25,000.00
Fire Station Utilities	\$32,000.00	\$0.00	\$0.00	\$32,000.00	\$35,000.00	\$0.00	\$0.00	\$35,000.00
First Responder	\$14,000.00	\$0.00	\$0.00	\$14,000.00	\$14,000.00	\$0.00	\$0.00	\$14,000.00
Foam	\$3,250.00	\$0.00	\$0.00	\$3,250.00	\$3,250.00	\$0.00	\$0.00	\$3,250.00
Hydrant Install/Repair	\$9,000.00	\$0.00	\$0.00	\$9,000.00	\$9,000.00	\$0.00	\$0.00	\$9,000.00
Landscaping	\$7,000.00	\$0.00	\$0.00	\$7,000.00	\$7,000.00	\$0.00	\$0.00	\$7,000.00
Major Incident	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Miscellaneous	\$3,750.00	\$0.00	\$0.00	\$3,750.00	\$3,750.00	\$0.00	\$0.00	\$3,750.00
Radio Equipment Repair & Supplies	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00
SCBA	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00
Supplies & Sundries	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00
Training - Paid-on-call & Career	\$65,000.00	\$0.00	\$0.00	\$65,000.00	\$70,000.00	\$0.00	\$0.00	\$70,000.00
Vehicle Operating	\$90,000.00	\$0.00	\$0.00	\$90,000.00	\$90,000.00	\$0.00	\$0.00	\$90,000.00
Paid-on-call recruitment & Retention	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00
Health & Wellness	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00
<b>Total Operating Expenses</b>	<b>\$392,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$392,500.00</b>	<b>\$395,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$395,000.00</b>
<b>Trustee Expenses</b>								
Administration Support	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00
Advertising/Election	\$8,000.00	\$0.00	\$0.00	\$8,000.00	\$8,000.00	\$0.00	\$0.00	\$8,000.00
Annual Dinner	\$7,000.00	\$0.00	\$0.00	\$7,000.00	\$7,000.00	\$0.00	\$0.00	\$7,000.00
Consulting Fees	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$25,000.00	\$0.00	\$0.00	\$25,000.00
Fireworks	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00
Legal	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00
Labour Relations	\$20,000.00	\$0.00	\$0.00	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00
Communications & Miscellaneous	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00
New Fire Hall Planning & Public Engagement	\$25,000.00	\$0.00	\$0.00	\$25,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00
Fire Hall Referendum	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Fire Hall Advisory Committee - Soft costs	\$100,000.00	\$0.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Trustee Expenses</b>	<b>\$209,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$209,500.00</b>	<b>\$99,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$99,500.00</b>
<b>Interest - LTD &amp; Lease (SCBA)</b>	<b>\$0.00</b>	<b>\$1,210.00</b>	<b>\$0.00</b>	<b>\$1,210.00</b>	<b>\$0.00</b>	<b>\$9,900.00</b>	<b>\$0.00</b>	<b>\$9,900.00</b>
<b>Wage &amp; Related Expenses</b>								
Career/Excluded/Casual Staff Wages & Salaries	\$1,468,950.00	\$0.00	\$0.00	\$1,468,950.00	\$1,867,000.00	\$0.00	\$0.00	\$1,867,000.00
Paid-on-call Members Wages	\$379,100.00	\$0.00	\$0.00	\$379,100.00	\$247,750.00	\$0.00	\$0.00	\$247,750.00
<b>Total Wages</b>	<b>\$1,848,050.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,848,050.00</b>	<b>\$2,114,750.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,114,750.00</b>
<b>Statutory &amp; Group Benefits</b>								
Employer CPP Expense	\$42,000.00	\$0.00	\$0.00	\$42,000.00	\$52,000.00	\$0.00	\$0.00	\$52,000.00
Employer EI Expense	\$19,000.00	\$0.00	\$0.00	\$19,000.00	\$21,000.00	\$0.00	\$0.00	\$21,000.00
Group Life, AD&D & WCB	\$55,000.00	\$0.00	\$0.00	\$55,000.00	\$66,500.00	\$0.00	\$0.00	\$66,500.00
Employer Health Tax & BC Medical Services Plan	\$38,900.00	\$0.00	\$0.00	\$38,900.00	\$43,500.00	\$0.00	\$0.00	\$43,500.00
Employee Group Health, Dental Plans & LTD	\$69,750.00	\$0.00	\$0.00	\$69,750.00	\$130,500.00	\$0.00	\$0.00	\$130,500.00
HUB Health Benefits (POC members)	\$60,000.00	\$0.00	\$0.00	\$60,000.00	\$50,500.00	\$0.00	\$0.00	\$50,500.00
Employer Registered Pension Plan & Supp. Pension Benefit	\$196,000.00	\$0.00	\$0.00	\$196,000.00	\$252,000.00	\$0.00	\$0.00	\$252,000.00
Fire Fighter Employee Assistance Plan	\$12,000.00	\$0.00	\$0.00	\$12,000.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00
Matching RRSF	\$19,000.00	\$0.00	\$0.00	\$19,000.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00
Employee Allowances	\$1,750.00	\$0.00	\$0.00	\$1,750.00	\$1,750.00	\$0.00	\$0.00	\$1,750.00
<b>Total Statutory &amp; Group Benefits</b>	<b>\$513,400.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$513,400.00</b>	<b>\$652,750.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$652,750.00</b>
<b>Total Wages &amp; Benefits</b>	<b>\$2,361,450.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,361,450.00</b>	<b>\$2,767,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,767,500.00</b>
<b>Extraordinary Expense/ Contingency Reserve</b>	<b>\$100,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$100,000.00</b>	<b>\$45,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$45,000.00</b>
<b>Total Expenses</b>	<b>\$3,209,150.00</b>	<b>\$151,210.00</b>	<b>\$0.00</b>	<b>\$3,360,360.00</b>	<b>\$3,454,500.00</b>	<b>\$206,900.00</b>	<b>\$0.00</b>	<b>\$3,661,400.00</b>
<b>Surplus Before Capital Expenses</b>	<b>\$638,000.00</b>	<b>-\$111,010.00</b>	<b>\$5,000.00</b>	<b>\$531,990.00</b>	<b>\$812,250.00</b>	<b>-\$206,900.00</b>	<b>\$12,000.00</b>	<b>\$617,350.00</b>
<b>Capital Account</b>								
Budget Capital Expenses Funded by Operating Fund (SCBA Lease)	-\$67,500.00	\$67,500.00	\$0.00	\$0.00	-\$64,125.00	\$64,125.00	\$0.00	\$0.00
Budget Capital Expenses Funded by Operating Fund (Small Capital)	-\$55,000.00	\$55,000.00	\$0.00	\$0.00	-\$30,000.00	\$30,000.00	\$0.00	\$0.00
Budget Capital Expenses Funded by Operating Funds (Water Supply)	-\$50,000.00	\$50,000.00	\$0.00	\$0.00	-\$50,000.00	\$50,000.00	\$0.00	\$0.00
Budget Capital Expenses Funded by Reserves (Apparatus)	\$0.00	\$420,000.00	-\$420,000.00	\$0.00	\$0.00	\$475,000.00	-\$475,000.00	\$0.00
Budget Capital Expenses Funded by Reserves (Small Capital)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	-\$25,000.00	\$0.00
Transfer to General Capital Purposes Reserve Fund (Apparatus)	-\$210,000.00	\$0.00	\$210,000.00	\$0.00	-\$258,000.00	\$0.00	\$258,000.00	\$0.00
Transfer to General Capital Purposes Reserve Fund (New Fire Hall Reserve)	-\$155,000.00	\$0.00	\$155,000.00	\$0.00	-\$500,000.00	\$0.00	\$500,000.00	\$0.00
Transfer to General Capital Purposes Reserve Fund (Unspecified)	-\$240,000.00	\$0.00	\$240,000.00	\$0.00	-\$25,000.00	\$0.00	\$25,000.00	\$0.00
Transfer to General Capital Purposes Reserve Fund (Halls 2 & 3 Remediation)	-\$50,000.00	\$0.00	\$50,000.00	\$0.00	-\$50,000.00	\$0.00	\$50,000.00	\$0.00
Transfer to General Capital Purposes Reserve Fund (SCBA)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfer to General Capital Purposes Reserve Fund (Digital Pagers)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfer to Operating Fund from General Capital Purposes (Soft Costs New Fire Hall)	\$140,000.00	\$0.00	-\$140,000.00	\$0.00	\$15,000.00	\$0.00	-\$15,000.00	\$0.00
Transfer to Operating Fund from General Capital Purposes (2019 Digital Pagers)	\$44,500.00	\$0.00	-\$44,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfer to Operating Fund from Payroll Reserve Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$150,000.00	\$0.00	-\$150,000.00	\$0.00
<b>Total Capital Expenses &amp; Transfers to/from Reserve Funds</b>	<b>-\$643,000.00</b>	<b>\$592,500.00</b>	<b>\$50,500.00</b>	<b>\$0.00</b>	<b>-\$812,125.00</b>	<b>\$644,125.00</b>	<b>\$168,000.00</b>	<b>\$0.00</b>
<b>Principal Payments - LTD &amp; Lease (SCBA)</b>	<b>\$0.00</b>							