

Minutes of the Salt Spring Island Fire Protection District Finance and Audit Committee Regular Meeting

Meeting held: August 11, 2026
Fire Hall No. 1
455 Lower Ganges Road, Salt Spring Island

Members Present: Rob Oliver, Committee Chair
Rollie Cook, Board of Trustees Chair
John Wakefield, Public Member

Staff Members Present: Rodney Dieleman, Corporate Administrator and Financial Officer
Jamie Holmes, Fire Chief
Sarah Shugar, Recorder

Regrets: Dennis Lucarelli, Trustee

These minutes follow the order of the agenda although the sequence may have varied.

1. CALL TO ORDER

Chair Oliver called the meeting to order at 11:05 a.m. and acknowledged that we live and work in the territory of the Coast Salish First Nations.

2. APPROVAL OF AGENDA

By general consent, the agenda was approved.

3. APPROVAL OF MINUTES

3.1 Minutes of the Regular Meeting held July 14, 2026

MOVED by J. Wakefield,
That the minutes of the Regular Meeting held July 14, 2026 be adopted.
CARRIED

4. OLD BUSINESS

4.1 2027 Draft Budget

CAO Dieleman presented the updated 2027 Draft Budget. During discussion, the Committee noted the following:

- Rename "Advertising for Trustee Elections" to "Trustee Elections"
- Rename line item 15 "Advertising/Elections"

- Correct line numbers
- Increase the elections line item from \$30,000 to \$55,000 to include the cost of a mail in ballot election process
- Reduce satellite hall no. 2 line item from \$150,000 to \$125,000 with the plan to have satellite hall no. 2 to be tender ready in 2029 and that would include a draft design.
- Mobile pagers and radios are leased, and stationary radios are owned
- Potential for drone technology for wildfire prevention
- Provide the “insurance and distance from fire hall” letter as a handout for property owners at the town hall meeting.

MOVED by J. Wakefield,

The Finance and Audit Committee recommend the draft 2027 Budget be presented at the Town Hall Meeting with the following changes:

- Reduce Satellite Hall 2 line item from \$150,000 to \$125,000
- Increase the Elections line item from \$30,000 to \$55,000

CARRIED

4.1 Fire Hall No. 1 Facility Rentals

A Fire Hall No. 1 Facility Rentals rate schedule was presented.

5. NEW BUSINESS

5.1 Community Relations Committee 2026-2027 Annual Workplan

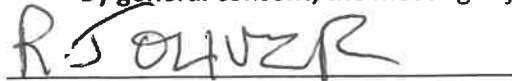
The Communications and Marketing Committee recommended the Board of Trustees request the Finance and Audit Committee to review the communications budget and allocate funds for the Community Relations Committee 2026–2027 Annual Work Plan. The draft Community Relations Committee 2026-2027 Annual Workplan was presented.

6. NEXT MEETING

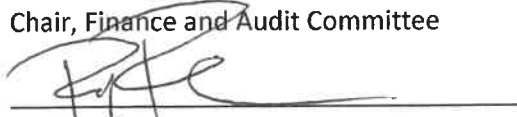
The next meeting of the Finance and Audit Committee will be held on September 15, 2026 at 11:00 a.m.

7. ADJOURNMENT

By general consent, the meeting adjourned at 12:00 p.m.



Rob Oliver
Chair, Finance and Audit Committee



Rodney Dieleman
Corporate Administrator