

Agenda
Salt Spring Island Fire Protection District
Strategic Planning and Policy Development Committee
Regular Meeting

Meeting will be held as follows:

Date: August 4, 2026

Time: 9:00 a.m.

Location: Fire Hall No. 1

455 Lower Ganges Road, Salt Spring Island

Committee Members:

Ron Lindstrom, Committee Chair

Darryl Martin, Trustee

Keith Ballantyne, Public Member

Rollie Cook, Board of Trustees Chair

Jamie Holmes, Fire Chief

Rodney Dieleman, Corporate Administrative Officer

1. CALL TO ORDER

We would like to begin this meeting by humbly acknowledging that we live and work in the territory of the Coast Salish First Nations.

2. APPROVAL OF AGENDA

3. MINUTES

3.1 Minutes of the Regular Meeting held July 7, 2026

That the draft minutes of the Strategic Planning and Policy Development Committee regular meeting held on July 7, 2026 be adopted.

4. OLD BUSINESS

4.1 5-Year Strategic Plan – Update

4.2 New Fire Hall Planning

4.3 Fire Underwriters Survey (FUS) – Chief Holmes

4.3.1 Letter to Insurance Providers - Property Insurance Considerations and Distance from Fire Halls

- 4.4 Town Hall Meeting – September 14, 2026**
- 4.5 SSIFPD Policy Update Project**
- 4.6 Community Relations Committee Terms of Reference Policy No. AG-4103-07 – Staff Report**
 - 4.6.1 Draft Community Relations Committee Terms of Reference Policy No. AG-4103-07**
 - 4.6.2 Draft Community Relations Committee Annual Plan for 2026/2027**
- 4.7 Administrator One Employee of Board Policy No. AG-4301-02 - Staff Report**
 - 5.1.1 Draft Administrator One Employee of Board Policy No. AG-4301-02**
- 4.8 Fit For Duty Policy No. AE-2405-03 - Staff Report**
 - 4.8.1 Draft Fit For Duty Policy No. AE-2405-03**
- 4.9 Credit Card Policy No. AF-3601-03 - Staff Report**
 - 4.9.1 Draft Credit Card Policy No. AF-3601-03**
- 4.10 Document Management Policy No. AG-5201-02 - Staff Report**
 - 4.10.1 Draft Document Management Policy No. AG-5201-02**
- 4.11 Technology Use and Mobile Device Policy No. AG-5101-02 - Staff Report**
 - 4.11.1 Technology Use and Mobile Device Policy No. AG-5101-02**
- 4.12 CRD Bylaw 4677 – CRD Fire Services, Operational, Fire Prevention and Administrative Bylaw and CRD Staff Report – Chief Holmes**
- 5. NEW BUSINESS**
- 6. NEXT MEETING**

The next meeting is scheduled on September 1, 2026 at 9:00 a.m.
- 7. ADJOURNMENT**