

# Minutes of the Regular Trustee Meeting of the Salt Spring Island Fire Protection District

**Date:** April 20, 2026

**Location:** Apparatus Bay, Ganges Fire Hall  
105 Lower Ganges Road, Salt Spring Island and Electronic Meeting (Microsoft Teams)

**Trustees Present:** Rollie Cook, Chair  
Mary Lynn Hetherington, Trustee  
Ronald Lindstrom, Trustee  
Dennis Lucarelli, Trustee  
Darryl Martin, Trustee  
Rob Oliver, Trustee  
Robin Williams, Trustee

**Staff Members Present:** Rodney Dieleman, Corporate Administrator and Financial Officer  
Dale Lundy, Deputy Fire Chief  
Hans Hazenboom, New Fire Hall Project Owner's Representative  
Mysha Dewar-McClelland, Salt Spring Island Fire Fighters' Association Treasurer  
Sarah Shugar, Recorder

**Others Present:** Gulf Islands Driftwood Reporter (Teams)

These minutes follow the order of the agenda although the sequence may have varied.

## 1. CALL TO ORDER

Chair Cook called the meeting to order 7:00 p.m. and acknowledged that the meeting is being held in the territory of the Coast Salish First Nations.

## 2. APPROVAL OF AGENDA

**By general consent**, the agenda was adopted.

## 3. BOARD MINUTES

### 3.1 Minutes of the Regular Trustee Meeting held March 16, 2026 – For Approval

The draft minutes of the Regular Trustee meeting held March 16, 2026 were presented.

**2026-037**

**MOVED by Trustee Oliver, SECONDED by Trustee Lucarelli,**

That the draft minutes of the Regular Trustee meeting held March 16, 2026 be adopted.

**CARRIED**

**3.2 Minutes of the Special Trustee meeting held March 26, 2026 – For Approval**

The draft minutes of the Special Trustee meeting held March 26, 2026 were presented.

**2026-038**

**MOVED by Trustee Oliver, SECONDED by Trustee Lucarelli,**

That the draft minutes of the Special Trustee meeting held March 26, 2026 be adopted.

**CARRIED**

**3.3 Minutes of the Annual General Meeting held April 13, 2026 – For Approval**

The draft minutes of the Annual General Meeting held April 13, 2026 were presented.

**2026-039**

**MOVED by Trustee Oliver, SECONDED by Trustee Lucarelli,**

That the draft minutes of the Annual General Meeting held April 13, 2026 be adopted.

**CARRIED**

**3.4 Minutes of the Special Trustee meeting held April 13, 2026 – For Approval**

The draft minutes of the Special Trustee meeting held April 13, 2026 were presented.

**2026-040**

**MOVED by Trustee Oliver, SECONDED by Trustee Lucarelli,**

That the draft minutes of the Special Trustee meeting held April 13, 2026 be adopted.

**CARRIED**

**4. PETITIONS & DELEGATIONS - None**

**5. TOWN HALL SESSION**

Chair Cook opened the town hall at 7:05 p.m. and invited members of the public to address the Board of Trustees with questions and comments. There were no speakers during the town hall.

**6. STANDING COMMITTEE REPORTS**

**6.1 Communications & Marketing Committee – None**

**6.2 Finance & Audit Committee**

**6.2.1 Minutes of the March 24, 2026 meeting – For Information**

**6.2.2 Minutes of the April 14, 2026 meeting– For Information**

**By general consent, the minutes were received.**

**6.3 Joint Occupational Health & Wellness Safety Committee**

**6.3.1 Minutes of the March 25, 2026 meeting – For Information**

By general consent, the minutes were received.

**6.4 Strategic Planning & Policy Development Committee – None**

**7. CORRESPONDENCE - None**

**8. REPORTS**

**8.1. Fire Chief's Report – March 2026**

Deputy Chief Lundy presented the Fire Chief Report for March 2026.

By general consent, the Fire Chief Report was received.

**8.2. Salt Spring Island Fire Fighters' Association Report – March 2026**

Salt Spring Island Fire Fighters' Association Treasurer Dewar-McClelland presented the Association report for March 2026.

By general consent, the Association Report was received.

**8.3. CAO Reports**

**8.3.1 Budget Report to February 28, 2026**

CAO Dieleman presented the budget report to February 28, 2026.

By general consent, the Budget report to February 28, 2026 was received.

**8.3.2 Driftwood Article dated March 18, 2026 Re Ladder Truck**

**8.3.3 Driftwood Article dated March 18, 2026 Re Trustee Election**

**8.3.4 Driftwood Article dated March 25, 2026 Notice of AGM & Election**

**8.3.5 Driftwood Article dated March 25, 2026 Re Ladder Truck Donation**

**8.3.6 Driftwood Article dated April 1, 2026 Re Trustee Election Candidates**

**8.3.7 Driftwood Article dated April 15, 2026 Re Trustee Election Results**

By general consent, the Driftwood articles were received.

**9. OLD BUSINESS**

**9.1 New Fire Hall Project**

### 9.1.1 New Fire Hall Project Update to March 31, 2026

Owner's Representative H. Hazenboom presented the New Fire Hall Project Update to March 31, 2026. H. Hazenboom advised the move in date is two weeks behind schedule. It is expected that operations will begin to move on April 23, 2026. Return on Insight Bruce Cameron is planning the new fire hall opening event. There was discussion regarding whether the building that will hold the antique fire engine at the new fire hall property. CAO Dieleman reported the tax referendum funds for the new fire hall project do not include the building that will hold the antique fire engine.

**By general consent**, the New Fire Hall Project Update to March 31, 2026 was received for information.

#### 2026-041

**MOVED by Trustee Williams, SECONDED by Trustee Oliver,**

That the Board of Trustees postpone the new fire hall opening event and refer a new date to be determined Communications and Marketing Committee at their meeting on May 5, 2026.

**CARRIED**

#### 2026-042

**MOVED by Trustee Williams, SECONDED by Trustee Hetherington,**

That the Board of Trustees direct staff to prepare a report regarding planning for the building that will hold the antique fire engine at the new fire hall property.

**CARRIED**

## 10. NEW BUSINESS

### 10.1 Fire Underwriters Survey (FUS)

At the April 14, 2026 meeting, the Finance and Audit Committee recommended the Board of Trustees direct staff to engage Fire Underwriters Survey (FUS) to conduct a FUS review to consider recent District improvements such as the new fire hall, the ladder truck, the Fulford Hall water storage pond, in effort to improve the District's FUS rating and reduce insurance premiums for ratepayers and also note the additional topics of the 8-km distance from a fire hall and modest/basic design options for satellite fire halls. DC Lundy spoke to the Royal Roads University property at Beddis Beach and noted part of the endowment funds will fund a fire suppression system.

#### 2026-043

**MOVED by Trustee Williams, SECONDED by Trustee Martin,**

That the Board of Trustees direct staff to engage Fire Underwriters Survey (FUS) to conduct a FUS review to consider recent District improvements such as the new fire hall, the ladder truck, the Fulford Hall water storage pond, in effort to improve the District's FUS rating and reduce insurance premiums for ratepayers and also note the additional topics of the 8-km distance from a fire hall and modest/basic design options for satellite fire halls.

**CARRIED**

**2026-044**

**MOVED by Trustee Williams, SECONDED by Trustee Lindstrom,**

That the Board of Trustees refer the "8-kilometer distance from a fire hall" insurance coverage topic to the Strategic Planning and Policy Development (SPPD) Committee.

**CARRIED**

**11. BYLAWS – None**

**12. IN-CAMERA MEETING - None**

**13. NEXT MEETING**

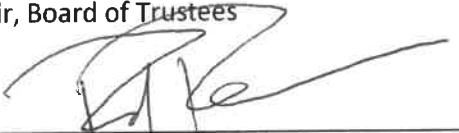
The next Regular meeting will be held on May 25, 2026 at 7:00 p.m. Please check the website for details.

**14. ADJOURNMENT**

**By general consent, the meeting adjourned at 8:00 p.m.**



Rollie Cook  
Chair, Board of Trustees



Rodney Dieleman  
Corporate Administrator