

Minutes of the Special Trustee Meeting of the Salt Spring Island Fire Protection District

Date: April 13, 2026

Location: Apparatus Bay, Ganges Fire Hall
105 Lower Ganges Road, Salt Spring Island and
Electronic Meeting (Microsoft Teams)

Trustees Present: Rollie Cook, Chair
Mary Lynn Hetherington, Trustee
Ron Lindstrom, Trustee
Dennis Lucarelli, Trustee
Darryl Martin, Trustee
Rob Oliver, Trustee

Trustee Regrets: Robin Williams,

Staff Members Present: Rodney Dieleman, Corporate Administrator and Financial Officer
Sarah Shugar, Recorder

These minutes follow the order of the agenda although the sequence may have varied.

1. CALL TO ORDER

CAO Dieleman called the meeting to order at 7:25 p.m. and acknowledged that the meeting is being held in the territory of the Coast Salish First Nations.

2. APPROVAL OF AGENDA

By general consent, the agenda was approved.

3. ELECTION OF CHAIR

CAO Dieleman called for nominations for the position of Chair. Trustee Hetherington nominated Trustee Rollie Cook and Trustee Lucarelli seconded the nomination. Trustee Rollie Cook accepted the nomination. CAO Dieleman called a second and third time for nominations for the position of Chair. There being no further nominations, Trustee Rollie Cook was elected Chair by acclamation.

4. OLD BUSINESS – None

5. NEW BUSINESS - None

6. IN-CAMERA MEETING

6.1 Motion to Close the Meeting

2026-034

MOVED by Trustee Hetherington, SECONDED by Trustee Oliver,

That the Board of Trustees close this meeting to the public subject to Community Charter Section 90 (1): (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; and that staff be invited to remain.

CARRIED

The item of business to be considered in the in-camera meeting adoption of in camera minutes and Committee Appointments.

The meeting moved in camera at 7:25 p.m.

6.2 Motion to Re-open the Meeting

2026-035

MOVED by Trustee Oliver, SECONDED by Trustee Lucarelli,

That the Board of Trustees re-open this meeting to a public session.

CARRIED

The special meeting reconvened at 8:00 p.m.

6.3 Arise and Report

2026-036

MOVED by Trustee Martin, SECONDED by Trustee Hetherington,

That the Board of Trustees rise and report the following Committee Appointments:

- Trustee Lucarelli and Trustee Oliver have been appointed to the Finance and Audit Committee.
- Trustee Martin and Trustee Lindstrom have been appointed to the Strategic Planning and Policy Development Committee.
- Trustee Lucarelli and Trustee Williams have been appointed to the New Fire Hall Project Steering Committee.
- Trustee Hetherington and Trustee Williams have been appointed to the Communications and Marketing Committee.
- Trustee Hetherington has been appointed as the Greater Victoria Labour Relations Association (GVLRA) liaison.
- Trustee Oliver has been appointed as the Greater Victoria Labour Relations Association (GVLRA) alternate liaison.
- John Wakefield has been appointed public member of the New Fire Hall Project Steering Committee and public member of the Finance and Audit Committee.
- Lloyd Cudmore has been appointed public member of the New Fire Hall Project Steering Committee.
- Jenny McClean has been appointed public member of the Communications and Marketing Committee.

- Keith Ballantyne has been appointed public member of the Strategic Planning and Policy Development Committee.

7. NEXT MEETING

The next regular meeting is scheduled on April 20, 2026 at 7:00 p.m. at the Ganges Fire Hall. Please check the District website for details.

8. ADJOURNMENT

By general consent, the meeting adjourned at 8:00 p.m.



Roland Cook
Chair, Board of Trustees



Rodney Dieleman
Corporate Administrator