

# Minutes of the Sixty Sixth (66th) Annual General Meeting of the Salt Spring Island Fire Protection District

**Date:** April 13, 2026

**Location:** Apparatus Bay, Ganges Fire Hall  
105 Lower Ganges Road, Salt Spring Island and  
Electronic Meeting (Microsoft Teams)

**Trustees Present:** Rollie Cook, Chair  
David Courtney, Trustee  
Mary Lynn Hetherington, Trustee  
Ron Lindstrom, Trustee  
Dennis Lucarelli, Trustee  
Rob Oliver, Trustee

**Trustee Regrets:** Robin Williams, Trustee

**Staff Members Present:** Rodney Dieleman, Corporate Administrator and Financial Officer  
Dale Lundy, Deputy Fire Chief  
Hans Hazenboom, Owner's Representative  
Sarah Shugar, Recorder

**Others Present:** Gulf Islands Driftwood Reporter (Teams)  
Tony Kennedy, Elections Returning Officer  
Fred Lizotte, McLean, Lizotte, Wheadon and Company  
Approximately 12 members of the public (Electors)

These minutes follow the order of the agenda although the sequence may have varied.

## 1. CALL TO ORDER

Chair Cook called the meeting to order at 6:30 p.m., welcomed everyone in attendance and acknowledged the meeting is being held in the territory of the Coast Salish First Nations. Introductions were carried out. Chair Cook advised the Annual General Meeting is a meeting of the ratepayers.

## 2. APPROVAL OF AGENDA

A proposed agenda was circulated prior to the meeting.

**By general consent**, the agenda was approved.

**3. APPOINT RECORDING SECRETARY AND PARLIAMENTARIAN**

Chair Cook called for a motion to appoint a Parliamentarian and Recorder for the meeting.

**2026-026**

**MOVED by Elector John Wakefield, SECONDED by Elector Jenny McClean,**  
that the Board of Trustees appoint Rodney Dieleman to be Parliamentarian and Sarah Shugar  
to be Recorder for the meeting.

**CARRIED**

**4. CHAIR OF THE BOARD OF TRUSTEES 2025 ANNUAL REPORT**

Chair Cook presented the Chair's 2025 Annual Report.

**2026-027**

**MOVED by Elector Darryl Martin, SECONDED by Elector Jenny McClean,**  
**Motion** to accept the Chair's 2025 Annual Report.

**CARRIED**

**4.1 Committee 2025 Annual Reports**

**4.1.1 Finance and Audit Committee 2025 Annual Report – For information**

**4.1.2 Strategic Planning and Policy Development Committee 2025 Annual Report –  
For information**

**4.1.3 Communications and Marketing Committee 2025 Annual Report – For  
information**

**4.1.4 New Fire Hall Project Steering Committee 2025 Annual Report – For  
information**

**By general consent,** the Committee 2025 Annual Reports were received for  
information.

**4.2 5-Year (2024-2029) Strategic Plan Update**

CAO Dieleman presented the 5-Year (2024-2029) Strategic Plan Update.

**By general consent,** the 5-Year (2024-2029) Strategic Plan Update was received for  
information.

**5. 2025 AUDITED FINANCIAL REPORT**

The Annual Financial Statements for the fiscal year ending December 31, 2025 were presented.  
Fred Lizotte of McLean, Lizotte, Wheadon and Company spoke to the audited

statements and advised that the financial statements present fairly the financial position of the District as of December 31, 2025.

**2026-028**

**MOVED by Trustee Oliver, SECONDED by Elector Jenny McClean,**

**Motion** to accept the Annual Financial Statements for the fiscal year ending December 31, 2025 as presented.

**CARRIED**

**6. APPOINTMENT OF AUDITOR**

Chair Cook called for the appointment of an auditor for the year ending December 31, 2025.

**2026-029**

**MOVED by Elector Per Svendsen, SECONDED by Elector John Wakefield,**

**Motion** to appoint McLean, Lizotte, Wheadon and Company as Auditor for the fiscal year ending December 31, 2026.

**CARRIED**

**7. FIRE CHIEF'S 2025 ANNUAL REPORT**

Deputy Chief Lundy presented the Fire Chief's 2025 Annual report and acknowledged Trustees for their support.

**2026-030**

**MOVED by Trustee Lindstom, SECONDED by Elector Hans Hazenboom,**

**Motion** to accept the Fire Chief's 2025 Annual Report.

**CARRIED**

**8. SALT SPRING ISLAND FIRE FIGHTER'S ASSOCIATION 2025 ANNUAL REPORT**

The Salt Spring Island Fire Fighters Association 2025 Annual Report was presented in the meeting agenda package.

**2026-031**

**MOVED by Trustee Lucarelli, SECONDED by Elector Doug Ponsford,**

**To accept** the Salt Spring Island Fire Fighters Association 2025 Annual Report.

**CARRIED**

**9. TRUSTEE REMUNERATION**

Chair Cook called for a motion to set the Trustee Remuneration for the ensuing year.

**2026-032**

**MOVED by Elector Per Svendsen, SECONDED by Elector H. Hazenboom,**

**That remuneration continue** at \$330 per month for Trustees and \$385 per month for the Chair for the ensuing year.

**CARRIED**

## **10. TRUSTEE ELECTION RESULTS**

Returning Elections Officer Tony Kennedy presented the Trustee Election Results dated April 12, 2026 as follows:

In person ballots completed: 295

Mail in ballots completed: 48

Mail in ballots received: 55

7 Mail in ballot submissions were incomplete & not cast

Total ballots completed: 343

Spoiled ballots: 11

Total Votes Recorded: 345

Results:

Roland Cook: 275 votes

David Courtney: 76 votes

Mary Lynn Hetherington: 262 votes

Darryl Martin: 292 votes

Jennifer McClean: 75 votes

Returning Elections Officer Tony Kennedy stated that notice is hereby given to the owners of land within the Salt Spring Island Fire Protection District that nominated candidates: Roland Cook, Mary Lynn Hetherington and Darryl Martin each stand elected to the Salt Spring Island Fire Protection District Board of Trustees, each for a three year term of office to commence at the end of the Annual General Meeting which will be held on April 13, 2026 and terminate at the end of the Annual General meeting to be held in the year 2029.

## **11. QUESTIONS FROM THE FLOOR**

Elector Mike McCormick spoke on behalf of the Beddis and Cusheon Area Residents Association and presented a written submission regarding a growing concern that a number of ratepayer homes will be located beyond the 8-kilometer distance from a fire hall in the Beddis Road Area when Fire Hall No. 1 moves to the new fire hall. M. McCormick requested to work together to map the 8-km area and identify any properties that will be outside of the optimal fire protection area.

Chair Cook thanked M. McCormick for the presentation and noted Trustees have a strategic planning session scheduled in May and this topic will be included in the discussion. The Board of Trustees could refer the concern to the Strategic Planning and Policy Development (SPPD) Committee to their next meeting and requested staff to invite M. McCormick to make a presentation to the SPPD Committee.

Elector Bruce Cameron expressed support for Mr. McCormick's presentation and expressed support for funds to be spent on infrastructure to reduce insurance premiums that property owners pay for being outside of the 8-km distance from a fire hall.

Congratulations were expressed to new Trustee Darryl Martin. Trustee Courtney was acknowledged for his service and presented with a thank you gift for his work as Trustee and on the New Fire Hall Project Steering Committee.

**12. ADJOURNMENT**

**2026-033**

**MOVED by Elector Tony Kennedy, SECONDED by Trustee Courtney,  
That the meeting be adjourned.**

**CARRIED**

The meeting adjourned at 7:10 p.m.



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Roland Cook  
Chair, Board of Trustees



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Rodney Dieleman  
Corporate Administrator