

Minutes of the Special Trustee Meeting of the Salt Spring Island Fire Protection District

Date: March 26, 2026

Location: SSIFPD Administration Office
1202 - 115 Fulford-Ganges Road, Salt Spring Island and Electronic Meeting (Microsoft Teams)

Trustees Present: Rollie Cook, Chair
David Courtney, Trustee
Mary Lynn Hetherington, Trustee (TEAMS)
Ronald Lindstrom, Trustee
Dennis Lucarelli, Trustee
Rob Oliver, Trustee
Robin Williams, Trustee

Staff Members Present: Rodney Dieleman, Corporate Administrator and Financial Officer
Jamie Holmes, Fire Chief
Sarah Shugar, Recorder

These minutes follow the order of the agenda although the sequence may have varied.

1. CALL TO ORDER

Chair Cook called the meeting to order 2:00 p.m. and acknowledged that the meeting is being held in the territory of the Coast Salish First Nations.

2. APPROVAL OF AGENDA

By general consent, the agenda was adopted.

3. REPORTS

3.1 March 24, 2026 Finance and Audit Committee Draft Minutes – For Information

By general consent, the March 24, 2026 Finance and Audit Committee Draft Minutes were received.

4. OLD BUSINESS – None

5. NEW BUSINESS

5.1 2025 Audited Financial Statements Prepared by McLean, Lizotte, Wheadon and Company

At the March 24, 2026 meeting, the Finance and Audit Committee recommended the Board of Trustees approve the 2025 Audited Financial Statements, prepared by McLean, Lizotte, Wheadon and Company.

2026-021

MOVED by Trustee Williams, SECONDED by Trustee Lucarelli,

That the Board of Trustees receive and approve the 2025 Audited Financial Statements, prepared by McLean, Lizotte, Wheadon and Company.

CARRIED

5.2 Recommendation to appoint an Auditor for the 2026 Fiscal Year

At the March 24, 2026 meeting, the Finance and Audit Committee recommended the Board of Trustees appoint McLean, Lizotte, Wheadon and Company to be the auditor for the fiscal year ending December 31, 2026.

2026-022

MOVED by Trustee Williams, SECONDED by Trustee Courtney,

That the Board of Trustees recommend that McLean, Lizotte, Wheadon and Company be appointed as the auditor for the fiscal year ending December 31, 2026, at the 2026 Annual General Meeting.

CARRIED

6. IN-CAMERA MEETING

6.1 Motion to Close the Meeting

2026-023

MOVED by Trustee Oliver, SECONDED by Trustee Lindstrom,

That the Board of Trustees close this meeting to the public subject to Community Charter Section 90 (1): (c) labour relations or other employee relations; and that staff be invited to remain.

CARRIED

The meeting moved to an in-camera meeting at 2:06 p.m. The items of business to be considered are adoption of in camera minutes and a labour-relations matter.

6.2 Motion to Re-open the Meeting

2026-024

MOVED by Trustee Oliver, SECONDED by Trustee Lindstrom,

That the Board of Trustees re-open this meeting to a public session.

CARRIED

6.3 Arise and Report

The minutes of the In-camera Meeting held March 16, 2026 were approved.

7. NEXT MEETING

2026-025

MOVED by Trustee Williams, SECONDED by Trustee Lindstrom,

That the Board of Trustees cancel the April 1, 2026 Special Board Meeting.

CARRIED

The 2026 Annual General Meeting will be held on April 13, 2026 at 6:30 p.m. at the Ganges Fire Hall. The next Regular Meeting will be held on April 20, 2026 at the Ganges Fire Hall.

8. ADJOURNMENT

By general consent, the meeting adjourned at 2:45 p.m.



Rollie Cook
Chair, Board of Trustees



Rodney Dieleman
Corporate Administrator