

# **Minutes of the Salt Spring Island Fire Protection District Finance and Audit Committee Meeting**

**Meeting held:** July 15, 2025  
SSIFPD Administration Office  
1202 - 115 Fulford-Ganges Road, Salt Spring Island

**Members Present:** Robin Williams, Committee Chair  
Rollie Cook, Board of Trustees Chair  
Rob Oliver, Trustee  
John Wakefield, Public Member

**Staff Members Present:** Rodney Dieleman, Corporate Administrator and Financial Officer  
Jamie Holmes, Fire Chief  
Sarah Shugar, Recorder

These minutes follow the order of the agenda although the sequence may have varied.

## **1. CALL TO ORDER**

Chair Williams called the meeting to order at 11:00 a.m. and acknowledged that we live and work in the unceded territories of the Coast Salish Peoples.

## **2. APPROVAL OF AGENDA**

By general consent, the agenda was approved.

## **3. APPROVAL OF MINUTES**

### **3.1 Minutes of the Regular Meeting held June 10, 2025**

By general consent, the minutes of the Regular Meeting held June 10, 2025 were adopted.

## **4. OLD BUSINESS**

### **4.1 2026 Draft Budget**

CAO Dieleman presented two versions of a draft 2026 Budget. In discussion the following items were noted:

- The base budget is a 6.6% increase.
- The base budget plus a flex firefighter position is a 6.9% increase.
- Support was expressed for being conservative due to cost of living, inflation etc. and that the draft budget with a 6.9% increase is a conservative budget.

**MOVED by J. Wakefield,**

That the Finance and Audit Committee recommend the Board of Trustees accept the recommendation for a Draft 2026 Budget with a 6.9% increase and approve presentation for public consultation at the Town Hall meeting on September 8, 2025.

**CARRIED**


**5. NEW BUSINESS – None**

**6. NEXT MEETING**

The next meeting of the Finance and Audit Committee will be held at the call of the Chair and will likely be in September to consider feedback received at the 2025 Town Hall meeting.

**7. ADJOURNMENT**

**By general consent,** the meeting adjourned at 12:30 p.m.



Robin Williams

Chair, Finance and Audit Committee



Rodney Dieleman

Corporate Administrator