

Minutes of the Salt Spring Island Fire Protection District Finance and Audit Committee Meeting

Meeting held: June 10, 2025
SSIFPD Administration Office
1202 - 115 Fulford-Ganges Road, Salt Spring Island

Members Present: Robin Williams, Committee Chair
Rollie Cook, Board of Trustees Chair
John Wakefield, Public Member

Staff Members Present: Rodney Dieleman, Corporate Administrator and Financial Officer
Sarah Shugar, Recorder

Regrets: Rob Oliver, Trustee
Jamie Holmes, Fire Chief

These minutes follow the order of the agenda although the sequence may have varied.

1. CALL TO ORDER

CAO Dieleman called the meeting to order at 11:08 a.m. and humbly acknowledged that we live and work in the unceded territories of the Coast Salish Peoples.

2. APPROVAL OF AGENDA

By general consent, the agenda was approved.

3. ELECTION OF CHAIR

CAO Dieleman called for nominations for Committee Chair. Member J. Wakefield nominated R. Williams and member R. Cook seconded the nomination. R. Williams accepted the nomination. CAO Dieleman called a second and third time for nominations for Chair and there were no further nominations. R. Williams was elected Committee Chair by acclamation.

4. APPROVAL OF MINUTES

4.1 Minutes of the Regular Meeting held April 10, 2025

By general consent, the minutes of the Regular Meeting held April 10, 2025 were adopted.

5. OLD BUSINESS - None

6. NEW BUSINESS

6.1 2026 Draft Budget

CAO Dieleman presented two versions of a 2026 Draft Budget. In discussion the following items were noted:

- There was discussion regarding priorities. There are several 3-storey buildings that would require a ladder truck.
- There was discussion regarding tax increases amongst the other agencies and pressure on the taxpayers.
- There was discussion regarding funding and planning for capital expenditures.
- The 2026 draft budget will continue to be discussed at the next meeting. The Committee will have a draft budget recommendation prepared for the Town Hall meeting in September 2025 for public comment.

7. NEXT MEETING

The next meeting of the Finance and Audit Committee will be on July 15, 2025.

8. ADJOURNMENT

By general consent, the meeting adjourned at 12:30 p.m.



Robin Williams
Chair, Finance and Audit Committee

Rodney Dieleman
Corporate Administrator