

Minutes of the Special Trustee Meeting of the Salt Spring Island Fire Protection District

Date: April 14, 2025

Location: Training Room, Ganges Fire Hall
105 Lower Ganges Road, Salt Spring Island and
Electronic Meeting (Microsoft Teams)

Members Present: Rollie Cook, Chair
David Courtney, Trustee
Mary Lynn Hetherington, Trustee
Dennis Lucarelli, Trustee
Rob Oliver, Trustee
Robin Williams, Trustee

Staff Members Present: Rodney Dieleman, Corporate Administrator and Financial Officer
Jamie Holmes, Fire Chief
Sarah Shugar, Recorder

Others Present: Mark Boysen, North Salt Spring Waterworks District
Gulf Island Driftwood Reporter (Teams)

These minutes follow the order of the agenda although the sequence may have varied.

1. CALL TO ORDER

CAO Dieleman called the meeting to order at 8:38 p.m. and acknowledged that the meeting is being held in the unceded and traditional territories of the Coast Salish Peoples.

2. APPROVAL OF AGENDA

By general consent, the agenda was approved.

3. ELECTION OF CHAIR

CAO Dieleman called for nominations for the position of Chair. Trustee Hetherington nominated Trustee Rollie Cook and Trustee Lucarelli seconded the nomination. Trustee Rollie Cook accepted the nomination. CAO Dieleman called a second and third time for nominations for the position of Chair. There being no further nominations, Trustee Rollie Cook was elected Chair by acclamation.

4. DELEGATION

4.1 Mark Boysen, North Salt Spring Waterworks District Re: Loan Referendum for Maxwell Lake Water Treatment Plant

North Salt Spring Waterworks District Chief Administrative Officer Mark Boysen spoke to the Loan Referendum for Maxwell Lake Water Treatment Plant. The information is available on the North Salt Spring Waterworks District website.

M. Boysen left the meeting at 9:00 p.m.

2025-022

MOVED by Trustee Oliver, SECONDED by Trustee Hetherington,

That the Board of Trustees direct CAO Dieleman to vote yes on behalf of the Salt Spring Fire Protection District in the North Salt Spring Waterworks District loan referendum for the Maxwell Lake Water Treatment Plant.

CARRIED

2025-023

MOVED by Trustee Oliver, SECONDED by Trustee Courtney,

That the Board of Trustees request CAO Dieleman prepare a statement in support of the North Salt Spring Waterworks District loan referendum for the Maxwell Lake Water Treatment Plant.

CARRIED

5. OLD BUSINESS - None

6. NEW BUSINESS - None

7. IN-CAMERA MEETING

7.1 Motion to Close the Meeting

2025-024

MOVED by Trustee Williams, SECONDED by Trustee Lucarelli,

That the Board of Trustees close this meeting to the public subject to Community Charter Section 90 (1): (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; and that staff be invited to remain.

CARRIED

The item of business to be considered in the in camera meeting is Committee Appointments.

The meeting moved in camera at 9:04 p.m.

7.2 Motion to Re-open the Meeting

2025-025

MOVED by Trustee Oliver, SECONDED by Trustee Lucarelli,
That the Board of Trustees re-open this meeting to a public session.
CARRIED

The special meeting reconvened at 9:26 p.m.

7.3 Arise and Report

The Board of Trustees appointed Trustee Rob Oliver, Trustee Mary Lynn Hetherington and Trustee Robin Williams to the Finance and Audit Committee.

The Board of Trustees appointed Trustee Dennis Lucarelli, Trustee Mary Lynn Hetherington, and Trustee Rob Oliver to the Strategic Planning and Policy Development Committee.

The Board of Trustees appointed Trustee David Courtney and Trustee Robin Williams to the New Fire Hall Project Steering Committee.

The Board of Trustees appointed Trustee Robin Williams and Trustee Mary Lynn Hetherington to the Communications and Marketing Committee.

The Board of Trustees appointed Trustee Hetherington as the Greater Victoria Labour Relations Association (GVLRA) liaison.

The Board of Trustees appointed Trustee Oliver as the Greater Victoria Labour Relations Association (GVLRA) alternate liaison.

The Board of Trustees appointed John Wakefield and Lloyd Cudmore as public members of the New Fire Hall Project Steering Committee.

The Board of Trustees appointed Keith Ballantyne as a public member of the Strategic Planning and Policy Development Committee.

The Board of Trustees appointed Jenny McClean as a public member of the Communications and Marketing Committee.

8. NEXT MEETING

The next regular meeting is scheduled on April 28, 2025 at 7:00 p.m. at the Ganges Fire Hall Training Room. Please check the District website for details.

9. ADJOURNMENT

By general consent, the meeting adjourned at 9:30 p.m.



Roland Cook
Chair, Board of Trustees



Rodney Dieleman
Corporate Administrator