

**Agenda**  
**Salt Spring Island Fire Protection District**  
**Strategic Planning and Policy Development Committee Meeting**

**Meeting will be held as follows:**

**Date:** November 7, 2024  
**Time:** 10:00 a.m.  
**Place:** Training Room, Ganges Fire Hall  
105 Lower Ganges Road, Salt Spring Island and Electronic Meeting

**Committee Members:**

Dennis Lucarelli, Chair  
Mary Lynn Hetherington, Trustee  
Rollie Cook, Board of Trustees Chair and Ex officio member  
Keith Ballantyne, Public Member  
Jamie Holmes, Fire Chief  
Rodney Dieleman, Corporate Administrative Officer

**1. CALL TO ORDER**

We would like to begin this meeting by humbly acknowledging that we live and work in the unceded territories of the Coast Salish Peoples.

**2. APPROVAL OF AGENDA**

**3. MINUTES**

**3.1 Minutes of the Regular Meeting held October 3, 2024**

That the draft minutes of the Strategic Planning and Policy Development Committee regular meeting held on October 3, 2024 be adopted.

**4. OLD BUSINESS**

**4.1 Draft Paid-on-call Employee Benefits Policy**

**4.2 Draft Payroll Policy**

**5. NEW BUSINESS**

**5.1 Facilities Tour – Halls 1, 2 & 3**

**5.2 Trustee Election**

**5.2.1 Mail in Voting**

**5.2.2 Election and Assent Voting Bylaw No. 144**

**5.2.3 Information Session & Materials for Prospective Trustee Candidates**

**6. NEXT MEETING**

The next meeting is scheduled on December 5, 2024 at 10:00 a.m.

**7. ADJOURNMENT**