

Minutes of the Special Trustee Meeting of the Salt Spring Island Fire Protection District

Date: February 5, 2024

Location: Training Room, Ganges Fire Hall
105 Lower Ganges Road, Salt Spring Island and
Electronic Meeting (Microsoft Teams)

Members Present: Rollie Cook, Chair
Wynona Cook, Trustee
David Courtney, Trustee
Mary Lynn Hetherington, Trustee
Rob Oliver, Trustee
John Wakefield, Trustee
Robin Williams, Trustee

Staff Members Present: Rodney Dieleman, Corporate Administrator and Financial Officer
Jamie Holmes, Fire Chief
Hans Hazenboom, Owner's Representative
Sarah Shugar, Recorder

Others Present: Bruce Cameron, Return on Insight
Approximately 1 member of the public (Teams)

These minutes follow the order of the agenda although the sequence may have varied.

1. CALL TO ORDER

Chair Cook called the meeting to order at 7:00 p.m. and acknowledged that the meeting is being held in the unceded territories of the Coast Salish Peoples.

2. APPROVAL OF AGENDA

By general consent, the agenda was approved.

3. OLD BUSINESS

3.1 2024 Trustee Election

CAO Dieleman reported the New Fire Hall Project Steering Committee recommended the Board of Trustees consider having mail in ballot voting for the 2024 Trustee election.

B. Cameron presented a document entitled "Recent Improvement District Elections and Estimation for SSIFR Trustee Election if Mail-in balloting is used in 2024".

In discussion the following items were noted:

- A Trustee suggested that we host an information session for people interested in becoming a Trustee such as the North Salt Spring Island Waterworks District recent Trustee information session;
- A Trustee asked for a cost analysis for in person voting versus mail in ballot election;
- CAO Dieleman reported there is approximately \$10,000 in the 2024 budget for election costs;
- A Trustee expressed concerns regarding the costs of mail in ballot election.

2024-008

MOVED by Trustee Courtney, SECONDED by Trustee Oliver,

That the Board of Trustees direct staff to proceed with a mail in ballot voting for the 2024 Trustee Election to obtain a broad electoral response and ensure greater electoral accessibility.

CARRIED

4. NEW BUSINESS - None

5. IN CAMERA MEETING

5.1 Motion to Close the Meeting

2024-009

MOVED by Trustee Oliver, SECONDED by Trustee Wakefield,

At 7:20 p.m., the Board of Trustees close this meeting to the public subject to Community Charter Section 90 (1): (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public; and that staff be invited to remain.

CARRIED

5.2 Motion to Re-open the Meeting

2024-010

MOVED by Trustee Oliver, SECONDED by Trustee Wakefield,

At 8:55 p.m., the Board of Trustees re-open this meeting to a public session.

CARRIED

5.3 Arise and Report - None

6. NEXT MEETING

The next regular meeting is scheduled on February 26, 2024 at 7:00 p.m. at the Ganges Fire Hall Training Room.

7. ADJOURNMENT

By general consent, the meeting adjourned at 8:55 p.m.



Roland Cook
Chair, Board of Trustees



Rodney Dieleman
Corporate Administrator