

# Minutes of the Facilities and Physical Plant Committee Meeting Salt Spring Island Fire Protection District

Meeting held: **June 26, 2019**  
Training Room, Ganges Fire Hall

## **In attendance:**

Committee Members: Trustee Per Svendsen (Chair), Brian Cunningham, Trustee Andreas Gedeon  
Trustees: Mary Lynn Hetherington  
Staff Member: Chief Arjuna George  
Members of the public: none

These minutes follow the order of the agenda although the sequence may have varied.

## **1. Call to Order**

Committee Member Svendsen called the meeting to order at 7:00 P.M.

## **2. Election of Committee Chair**

Acting Chair Svendsen called for nominations for the position of Chair of the Facilities and Physical Plant Committee.

Committee Member Cunningham nominated Committee Member Svendsen. There being no other nominations, Committee Member Svendsen was declared elected by acclamation.

## **3. Approval of Agenda**

A proposed agenda was circulated to members prior to the meeting.

The following items were presented for consideration:

- 7.1 Replacement of Mini Pumper 1 (103)
- 7.2 Drafting Saltwater for Fire Flows
- 7.3 Draft Capital Asset Management Plan
- 7.4 Discuss Need for Generators at Fire Halls

Motion to approve the agenda as amended moved by Committee Member Cunningham.  
CARRIED

## **4. Minutes**

The minutes of the November 1, 2018 meeting were distributed prior to the meeting.

**Motion** that the minutes of the meeting held November 1, 2018 be accepted as circulated moved by Committee Member Cunningham.  
CARRIED.

**5. Correspondence - none**

**6. Old Business**

**6.1. Update regarding CREST system changes and replacement of pagers - none**

**6.2. Update regarding proposed Strategic Planning Priorities**

Committee Chair Svendsen reported that the Board of Trustees continues to discuss proposed strategic planning priorities recommended in the report of the Strategic Planning & Policy Development Committee. At their June 17, 2019 meeting, the Board of Trustees approved the SPPD Committee's report in principal and requested that staff to investigate engaging a consultant to assist with implementation.

**6.3. Update regarding New Fire Hall Advisory Working Group**

Committee Chair Svendsen reported that preparatory work is ongoing.

**7. New Business**

**7.1. Discuss Replacement of Mini Pumper 1 (M103)**

Chief George reported that Mini Pumper 1 (M103) that was purchased in 2012 is underutilized. Sale of the unit was investigated but no offers were received. There was discussion.

**By general consent** it is the recommendation of the Facilities & Physical Plant Committee to the Board of Trustees that staff be directed to look at alternate uses for Mini Pumper 1 (M103).

In the discussion, it was proposed that the foam unit might be removed to reduce weight and the apparatus repurposed for an alternate use.

**7.2. Drafting of Saltwater for Fire Flows**

Chief George reported about the latest tests on drafting saltwater for fire flow purposes. There was discussion.

It was the consensus of the meeting that testing should continue.

**7.3. Draft Capital Asset Management Plan**

Chief George reported that our summer Coop student's major project is to prepare a Capital Asset Management Plan for the District. A recent draft of his

report was presented and discussed with work still required. There was discussion.

#### **7.4. Discuss Need for Generators at Fire Halls**

There was discussion about the need for backup sources for electrical power at all Fire Halls.

**Motion** moved by Committee Member Gedeon that it is the recommendation of the Facilities & Physical Plant Committee to the Board of Trustees that staff be direct to obtain quotes to purchase suitable generator and hook-ups for use in all three Fire Halls.

CARRIED

During the discussion, it was mentioned that this might be a possible fundraising project for the Salt Spring Island Fire Rescue Foundation.

#### **8. Adjournment**

There being no further business, **motion** to adjourn moved by Committee Chair Svendsen.

CARRIED

The meeting adjourned at 8:17 P.M.

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Per Svendsen  
Committee Chair

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Andrew Peat  
Corporate Administrator