

Salt Spring Island Fire Protection District

POLICY MANUAL

Section	Administration
Policy Number	AG-1401-01
Policy Title	Deployment of Resources Outside of District

POLICY OBJECTIVE

The *Office of the Fire Commissioner* maintains a database of fire apparatus from fire departments that may be available for deployment in response to a request for resources or during a *Declaration of Emergency*.

The policy authorizes the *Fire Chief* to list *apparatus* available for deployment and to make the decision to deploy *apparatus, equipment* and *personnel* outside the *District* in response to a request for resources from the *Office of the Fire Commissioner*.

DEFINITIONS

“*Administrator*” means the officer position as established in the *District’s “Officer Positions Establishment Bylaw No.85”*;

“*apparatus*” means any vehicle provided with machinery, devices, equipment, or materials for firefighting or other incidents as well as vehicles used to transport fire department personnel or supplies;

“*Board of Trustees*” means the Board of Trustees of the Salt Spring Island Fire Protection District;

“*Chair*” means the chair of the *Board of Trustees*;

“*District*” means the Salt Spring Island Fire Protection District;

“*Declaration of Emergency*” means a declaration of a state of emergency or declaration of a state of local emergency as defined in the *Emergency Program Act*;

“*equipment*” means any tool, contrivances, devices, or materials used by the *Fire Department* to combat a fire or other emergency incident;

“*Fire Chief*” means the person appointed by the Board of Trustees, to be in charge of the *Fire Department*, its *apparatus*, *equipment* and the firefighting *personnel* of the Salt Spring Island Fire Protection District, or their designate;

“*Fire Department*” means Salt Spring Island Fire-Rescue;

“*Office of the Fire Commissioner*” means the Fire Commissioner appointed under the *Fire Services Act* and their staff;

“*personnel*” for purposes of this policy will be understood to include career members and paid-on-call members that are duly appointed as a member of the *Fire Department* or, in the case of the *Fire Chief*, that is duly appointed by the *Board of Trustees*.

STATEMENT OF POLICY

The *Fire Chief* is authorized to list reserve and specialized *apparatus* with the *Office of the Fire Commissioner* which may be available for deployment by the Province.

After taking into account local conditions and available resources, the *Fire Chief* with the concurrence of the *Chair and Administrator* is authorized to deploy the *Fire Department’s apparatus, equipment and personnel* outside the *District* in response to a request from the *Office of the Fire Commissioner*.

During a *Declaration of Emergency* the *District* may be required to render assistance.

The *Board of Trustees* is to be apprised of the decision to deploy and kept informed of developments.

Remuneration received for deployment of *apparatus* and *personnel* is to be included in Miscellaneous Income. At the end of the deployment period the *Fire Chief* will provide a report to the *Board of Trustees* detailing income and expenses. Net income, if any, is to be considered part of that fiscal year’s unappropriated Annual Surplus unless otherwise utilized by the *Board of Trustees*.

BOARD OF TRUSTEES' DISCRETION

The provisions set out in this policy are subject to revision from time to time at the discretion of the *Board of Trustees*.

CROSS REFERENCES

Salt Spring Island Fire Protection District *Officer Positions Establishment Bylaw No.85*
“*Emergency Program Act*” [RSBC 1996] Chapter 111
“*Fire Services Act*” [RSBC 1996] Chapter 144

APPROVALS

Approval date:	2017-09-18	Approved by:	
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2. Amendment date:		Approved by:	
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