

2019 Operating Budget Worksheet

Salt Spring Island Fire Protection District						
	2017 Actual	Actual 12 Months ending May 2018	Operating 2017 Budget	Operating 2018 Budget	Operating 2019 Budget	
1						
2	Income					
3	Interest General	\$12,583.14	\$13,894.50	\$8,000.00	\$8,000.00	\$9,000.00
4	Interest CWRFF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5	Miscellaneous Income	\$165,864.44	\$167,637.65	\$0.00	\$0.00	\$0.00
6	Tax Revenue - Capital Reserve Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7	Tax Revenue - LTD Interest	\$19,742.38	\$19,742.38	\$0.00	\$0.00	\$0.00
8	Tax Revenue- LTD Retirement	\$149,963.95	\$149,963.95	\$0.00	\$0.00	\$0.00
9	Tax Revenue	\$2,475,000.00	\$2,517,500.00	\$2,475,000.00	\$2,577,000.00	\$3,160,000.00
10	Total Income	\$2,823,153.91	\$2,868,738.48	\$2,483,000.00	\$2,585,000.00	\$3,169,000.00
11						
12	Administration Expenses					
13	Advertising	\$316.00	\$551.00	\$2,000.00	\$2,000.00	\$1,000.00
14	Audit & Related Fees	\$9,600.00	\$14,000.00	\$5,500.00	\$10,000.00	\$10,000.00
15	Bank Charges	\$863.19	\$831.71	\$700.00	\$1,000.00	\$1,000.00
16	Communications - Phone	\$15,212.68	\$16,579.48	\$15,000.00	\$14,000.00	\$15,000.00
17	Convention	\$3,498.06	\$2,938.02	\$5,000.00	\$5,000.00	\$4,000.00
18	Dues & Subscriptions	\$6,593.46	\$7,018.39	\$2,500.00	\$3,500.00	\$2,500.00
19	Freight/Postage	\$4,646.47	\$5,546.14	\$4,000.00	\$4,000.00	\$5,000.00
20	Insurance	\$43,780.53	\$40,716.00	\$35,000.00	\$48,000.00	\$47,000.00
21	Technical Support	\$29,934.50	\$29,638.50	\$15,000.00	\$30,000.00	\$30,000.00
22	Licenses, leases & Rentals	\$5,270.00	\$5,215.00	\$7,000.00	\$7,000.00	\$6,000.00
23	Marketing	\$393.06	\$429.51	\$1,000.00	\$1,000.00	\$1,000.00
24	Office Supplies & Equipment	\$18,402.70	\$16,614.14	\$12,000.00	\$12,000.00	\$14,000.00
25	Professional Development - Excluded Staff	\$735.04	\$4,397.72	\$2,000.00	\$5,000.00	\$5,000.00
26	Total Administration Expenses	\$139,245.69	\$144,475.61	\$106,700.00	\$142,500.00	\$141,500.00
27						
28	Amortization	\$160,768.06	\$160,768.06	\$0.00	\$0.00	\$0.00
29						
30	Operating Expenses					
31						
32	Clothing - Career	\$3,515.45	\$2,608.72	\$7,000.00	\$7,000.00	\$5,000.00
33	Clothing - Paid on Call	\$7,202.45	\$9,895.18	\$10,000.00	\$10,000.00	\$11,500.00
34	Clothing - Protective	\$13,971.30	\$29,871.66	\$4,000.00	\$24,000.00	\$26,000.00
35	Computer, Hardware, Software & Supplies	\$8,544.47	\$8,175.49	\$1,500.00	\$2,500.00	\$2,500.00
36	Employee/ POC Recognition	\$5,344.39	\$3,002.19	\$5,000.00	\$5,000.00	\$5,000.00
37	Equipment Purchase - Small Tools	\$20,652.72	\$16,837.74	\$8,000.00	\$8,000.00	\$8,000.00
38	Equipment - Repair & Maintenance	\$7,410.01	\$10,438.93	\$9,000.00	\$6,500.00	\$7,000.00
39	Fire Department Record System	\$0.00	\$0.00	\$3,500.00	\$3,500.00	\$3,500.00
40	Fire Fighter Employee Assistance Plan	\$2,095.55	\$4,265.55	\$2,000.00	\$3,000.00	\$3,000.00
41	Fire Prevention & Public Education	\$4,669.06	\$4,232.91	\$5,000.00	\$6,500.00	\$5,000.00
42	Fire Station Repair & Maintenance	\$17,092.76	\$9,342.65	\$25,000.00	\$12,500.00	\$12,000.00
43	Fire Station Utilities	\$27,557.88	\$27,955.78	\$28,000.00	\$26,000.00	\$28,500.00
44	First Responder	\$9,202.69	\$9,143.36	\$10,000.00	\$10,000.00	\$10,000.00
45	Foam	\$2,612.82	\$2,612.82	\$3,000.00	\$3,000.00	\$3,000.00
46	Hydrant Install/Repair	\$31.54	\$9,000.00	\$0.00	\$9,000.00	\$9,000.00
47	Landscaping	\$6,998.81	\$7,010.81	\$6,600.00	\$6,600.00	\$7,000.00
48	Major Incident	\$8,797.91	\$8,797.91	\$0.00	\$0.00	\$0.00
49	Miscellaneous	\$261.00	\$295.62	\$0.00	\$0.00	\$0.00
50	Radio Equipment Repair & Supplies	\$1,835.73	\$1,988.87	\$5,500.00	\$2,000.00	\$1,000.00
51	SCBA	\$8,114.67	\$8,931.08	\$11,000.00	\$11,000.00	\$10,000.00
52	Supplies & Sundries	\$7,632.32	\$8,066.88	\$6,500.00	\$7,000.00	\$7,000.00
53	Training - Paid-on-call & Career	\$45,915.87	\$53,430.00	\$70,000.00	\$60,000.00	\$60,000.00
54	Vehicle Operating	\$86,498.56	\$62,690.66	\$90,000.00	\$90,000.00	\$90,000.00
54A	Paod-on-call recruitment & Retention	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00
54B	Health & Wellness	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
55	Total Operating Expenses	\$295,957.96	\$298,594.81	\$310,600.00	\$313,100.00	\$316,000.00
56						
57	Trustee Expenses					
58	Administration Support	\$3,746.00	\$3,266.00	\$9,000.00	\$9,000.00	\$4,000.00
59	Advertising/Election	\$10,710.23	\$3,297.47	\$6,000.00	\$6,000.00	\$6,000.00
60	Annual Dinner	\$5,318.15	\$614.13	\$5,000.00	\$5,000.00	\$6,000.00
61	Consulting Fees	\$850.00	\$12,545.80	\$15,000.00	\$15,000.00	\$6,000.00
62	Fireworks	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
63	Legal	\$10,229.34	\$187.25	\$25,000.00	\$10,000.00	\$5,000.00
64	Labour Relations	\$0.00	\$409.88	\$0.00	\$60,000.00	\$55,000.00
65	Communications & Miscellaneous	\$152.93	\$640.44	\$0.00	\$10,000.00	\$5,000.00
65A	New Fire Hall Planning & Public Engagement	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00
66	Total Trustee Expenses	\$33,506.65	\$23,460.97	\$62,500.00	\$117,500.00	\$114,500.00
67						
68	Interest - LTD	\$16,696.67	\$16,696.67	\$0.00	\$0.00	\$0.00
69						
70	Wage & Related Expenses					
71	Career/Excluded/Casual Staff Wages & Salaries	\$1,448,038.82	\$1,451,393.26	\$1,288,050.00	\$1,376,250.00	\$1,446,500.00
72	Paid-on-call Members Wages	\$179,730.32	\$199,368.44	\$296,300.00	\$214,000.00	\$246,700.00
73	Total Wages	\$1,627,769.14	\$1,650,761.70	\$1,586,350.00	\$1,590,250.00	\$1,693,200.00
74	Statutory & Group Benefits					
75	Employer CPP Expense	\$33,646.33	\$34,105.68	\$28,125.00	\$28,600.00	\$34,000.00
76	Employer EI Expense	\$16,492.54	\$16,991.66	\$15,075.00	\$13,450.00	\$15,250.00
77	Group Life, AD&D & WCB	\$30,051.10	\$40,642.41	\$42,500.00	\$45,500.00	\$48,750.00
78	BC Medical Services Plan	\$13,500.00	\$10,687.50	\$17,800.00	\$17,100.00	\$42,750.00
79	Employee Group Health, Dental Plans & LTD	\$78,589.24	\$71,508.31	\$74,500.00	\$61,250.00	\$68,000.00
80	HUB Health Benefits (POC members)	\$31,009.44	\$40,204.89	\$38,000.00	\$34,000.00	\$34,000.00
81	Employer Registered Pension Plan	\$166,713.83	\$167,912.95	\$179,100.00	\$172,250.00	\$183,500.00
82	Matching RRSP	\$8,505.41	\$12,133.70	\$22,000.00	\$13,250.00	\$10,000.00
83	Employee Allowances	\$1,179.15	\$1,774.68	\$0.00	\$350.00	\$1,000.00
84	Total Statutory & Group Benefits	\$379,687.04	\$395,961.78	\$417,100.00	\$385,750.00	\$437,250.00
85	Total Wages & Benefits	\$2,007,456.18	\$2,046,723.48	\$2,003,450.00	\$1,976,000.00	\$2,130,450.00
86						
87	Extraordinary Expense/ Contingency Reserve	\$0.00	\$0.00	\$50,000.00	\$30,000.00	\$27,000.00
88						
89	Total Expenses	\$2,653,631.21	\$2,690,719.60	\$2,533,250.00	\$2,579,100.00	\$2,729,450.00
90	Surplus Before Capital Expenses	\$169,522.70	\$178,018.88	-\$50,250.00	\$5,900.00	\$439,550.00
91						
92	Capital Expenses Funded from Operating Funds					
93	Small Capital	\$6,126.70	\$23,002.70	\$25,000.00	\$44,000.00	\$110,500.00
94	Major Apparatus	\$52,736.00	\$52,736.00	\$0.00	\$0.00	\$0.00
95	Transfer to Capital Works Renewal Reserve Fund (Apparatus)	\$0.00	\$0.00	\$0.00	\$0.00	\$137,350.00
96	Transfer to Fire Hall Replacement Reserve Fund (New Fire Hall)	\$0.00	\$0.00	\$0.00	\$50,000.00	\$300,000.00
96A	Transfer to General Purpose Reserve Fund (Halls 2 & 3 Remediation)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
96B	Transfer to General Purpose Reserve Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
97	Total Capital Expenses from Operating Funds	\$58,862.70	\$75,738.70	\$25,000.00	\$94,000.00	\$547,850.00
98						
99	Principal Payments - LTD	\$149,963.95	\$149,963.95	\$0.00	\$0.00	\$0.00
100						
101	General Operating Fund " Cash Surplus"	\$121,464.11	\$113,084.29	-\$75,250.00	-\$88,100.00	-\$108,300.00

\$50k prior yrs

\$60k prior yrs