

# **Agenda**

## **Trustee Meeting of the Salt Spring Island Fire Protection District**

Meeting will be held as follows:

Date: May 27, 2019

Time: 7:00 P.M.

Place: Training Room, Ganges Fire Hall

### **1. Approval of Agenda**

- 1.1. Town Hall Session

### **2. Board Minutes**

- 2.1. Receive and Accept the Minutes of the meeting held April 15, 2019
- 2.2. Receive and Accept the Minutes of the In-camera meeting held April 15, 2019 (to In-camera meeting)
- 2.3. Receive the Draft Minutes of the Annual General Meeting held April 29, 2019
  - 2.3.1 Corrected Fire Chief's Annual Report
- 2.4. Receive and Accept the Minutes of the meeting held April 29, 2019
- 2.5. Receive and Accept the Minutes of the In-camera meeting held April 29, 2019 (to In-camera meeting)

### **3. Committee Reports**

- 3.1 Facilities & Physical Plant - none
- 3.2 Finance & Audit
  - 3.2.1 Receive the draft Minutes of the Finance Committee meeting held April 15, 2019
  - 3.2.2 Receive the draft Budget Report period ending March 2019
  - 3.2.3 Receive the 2018 Financial Information Act Report
- 3.3 Human Resources & Legal – none
- 3.4 Communications & Marketing - none
- 3.5 Occupational Health & Safety
  - 3.5.1 Receive the draft Minutes of the OHS Committee meeting held April 25, 2019

3.6 Strategic Planning & Policy Development

3.6.1 Receive the draft Minutes of the SPPD Committee meeting held April 26, 2019

**4. Correspondence**

4.1 Correspondence regarding Beach Fires

**5. Fire Chief's Report**

5.1 For the month of April 2019

**6. Salt Spring Island Fire Fighters' Association Report**

**7. Salt Spring Island Fire Rescue Foundation**

**8. Old Business**

8.1 Appointments to Standing Committees of the Board (to In-camera meeting)

8.2 Update regarding initiating discussion with FUS regarding obtaining an insurance grading specifically for the Ganges core (Chief George)

8.3 SPPD Committee recommendations regarding Strategic Planning priorities (Trustee Lindstrom)

8.4 Update regarding investigation of alternatives to improve fire flow capacity (Chief George)

8.5 Update regarding Mini Pumper replacements (Chief George)

8.6 Update regarding local government agency collaboration (CAO Peat)

8.7 Consider Draft Administrator/CAO Job Description

8.8 Update regarding Staff Report February 22, 2019 Beach Fires (Chief George)

8.9 Administrative staff project management assistance to New Fire Hall Advisory Group (Trustee Lindstrom)

8.10 Update regarding RFQ Communications Consultant (to In-camera meeting)

8.11

**9. Bylaws**

**10. New Business**

10.1 Update regarding Executive Search and CAO Replacement (to In-camera meeting)

10.2 Update regarding Province's Community Emergency Preparedness Fund (CEPF)

10.3 Update regarding changes to Employment Standards Legislation

10.4 UBCM Tracking of Increased Costs associated with Cannabis Legalization

10.5

**11. Delegations**

**12. In-camera session to discuss Human Resources matters, proposed contract and proposals received in response to RFQ Communications Consultant**

**13. Adjournment**