

Agenda
Trustee Meeting of the
Salt Spring Island Fire Protection District

Meeting will be held as follows:

Date: September 18, 2017

Time: 7:00PM

Place: Lower Hall, Salt Spring Island United Church

1. Approval of Agenda
2. Board Minutes
 - 2.1 Receive and Accept the Minutes of the Town Hall meeting held August 21, 2017
 - 2.2 Receive and Accept the Minutes of the meeting held August 21, 2017
 - 2.3 Receive and Accept the Minutes of the In-camera meeting held August 21, 2017
 - 2.4
3. Committee Reports
 - 3.1 Facilities & Physical Plant - none
 - 3.2 Finance & Audit
 - 3.2.1 Receive the draft Budget Report period ending July 31, 2017
 - 3.2.2
 - 3.3 Human Resources & Legal – none
 - 3.4 Marketing & Communications
 - 3.4.1 Receive the draft minutes of the Marketing & Communications Committee meeting held September 11, 2017 (* recommendations)
 - 3.5 Occupational Health & Safety Committee
 - 3.5.1 Receive the draft minutes of the Occupational Health & Safety Committee meeting held August 27, 2017 (1 recommendation)
 - 3.6 Strategic Planning & Policy Development
 - 3.6.1 Receive the draft minutes of the Strategic Planning & Policy Development Committee meeting held August 21, 2017 (3 recommendation)
 - 3.6.2 Receive the draft minutes of the Strategic Planning & Policy Development Committee meeting held September 11, 2017 (*recommendations)
4. Correspondence
 - 4.1 Correspondence Julia Lucich
5. Fire Chief's Report
 - 5.1 For month of August 2017
6. Salt Spring Island Fire Fighters' Association Report
 - 6.1 For month of August 2017
7. Old Business
 - 7.1 Develop specifications for Engine 202 replacement

- 7.2 Update regarding replacement roof Fire Hall No. 3 (F&PP)
- 7.3 Update regarding Webcam on Fire Hall No. 1 hose tower (Chief George)
- 7.4 Update regarding Policy statement “Joint consultation Committee” (District & IAFF)
- 7.5 Hydrant maintenance agreement – North Salt Spring Waterworks
- 7.6 Update regarding Fire Hall No. 1 air quality - transfer to In-camera session
- 7.7 Post Incorporation Referendum “Town Hall” meeting – to M&C
- 7.8 Update regarding RFP response time and staffing models (Chief George)
- 7.9 Update on response offered during Provincial Emergency (Chief George)
- 7.10 Update regarding proposed Deployment Policy (SPPD)
- 7.11 Consideration of amended 2018 Operating Fund Budget
- 7.12 Consider transfer of funds (\$339,000) from CWRRF account to Operating Account
- 7.13 Update regarding Financial Audit Services RFP (CAO Peat)
- 7.14

- 8. Bylaws
 - 8.1 Second reading of proposed Bylaw No. 132 Fire Protection Taxation Bylaw 2018 (F&A)
 - 8.2 Second reading of proposed Bylaw No. 133 Fire Hall No. 1 Reserve Fund Establishment Bylaw (F&A)
 - 8.3

- 9. New Business
 - 9.1 Receive and discuss proposed policy “Gifts to Salt Spring Island Fire Protection District (SPPD)
 - 9.2 Receive and discuss proposed policy “Gifts to Employees” (SPPD)
 - 9.3 Receive and discuss proposed policy “Charitable Donation Receipts” (SPPD)
 - 9.4 Consider recommendation regarding testing drinking water at Fire Hall No. 2 (OHS)
 - 9.5 Consider the desirability of District providing audio recordings of Board meetings (Trustee Holzapfel)
 - 9.6 Post Incorporation Referendum – moving forward and Board priorities (Chair Svendsen)
 - 9.7 Consider the desirability of writing Ministry regarding eligibility of improvement districts for infrastructure funding grants (CAO Peat)
 - 9.8 Consider the desirability of writing Ministry regarding enforcement of Open Burning regulations and ability to impose penalties (CAO Peat)
 - 9.9

- 10. Delegations

- 11. In-camera session to discuss proposed License of Occupation & estimates re Fire Hall No. 1 air quality

- 12. Adjournment