

Agenda

Trustee Meeting of the Salt Spring Island Fire Protection District

Meeting will be held as follows:

Date: November 20, 2017

Time: 7:00PM

Place: Lower Hall, Salt Spring Island United Church

1. Approval of Agenda
2. Board Minutes
 - 2.1 Receive and Accept the Minutes of the Town Hall meeting held Oct.16, 2017
 - 2.2 Receive and Accept the Minutes of the meeting held Oct.16, 2017
 - 2.3 Receive and Accept the Minutes of the In-camera meeting held Oct.16, 2017
 - 2.4 Receive and Accept the Minutes of the Special meeting held Nov. 19, 2017
 - 2.5 Receive and Accept the Minutes of the In-camera meeting held Nov. 19, 2017
3. Committee Reports
 - 3.1 Facilities & Physical Plant
 - 3.1.1 Receive the draft minutes of the Facilities & Physical Plant Committee meeting held October 12, 2017 (1 recommendation)
 - 3.1.2 Receive the draft minutes of the Facilities & Physical Plant Committee meeting held November 9, 2017
 - 3.2 Finance & Audit
 - 3.2.1 Receive the draft Budget Report period ending September 30, 2017
 - 3.2.2 Receive the draft minutes of the Finance & Audit Committee meeting held November 3, 2017 (5 recommendations)
 - 3.2.3 Receive the draft minutes of the In-camera Finance & Audit Committee meeting held November 3, 2017
 - 3.3 Human Resources & Legal – none
 - 3.4 Marketing & Communications
 - 3.4.1 Receive the draft minutes of the Marketing & Communications Committee meeting held October 18, 2017 (3 recommendation)
 - 3.4.2 Receive the draft minutes of the Marketing & Communications Committee meeting held November 8, 2017 (1 recommendations)
 - 3.5 Occupational Health & Safety Committee
 - 3.5.1 Receive the draft minutes of the Occupational Health & Safety Committee meeting held September 28, 2017 (1 recommendations)
 - 3.5.2 Receive the draft minutes of the Occupational Health & Safety Committee meeting held October 26, 2017 -none
 - 3.6 Strategic Planning & Policy Development
 - 3.6.1 Receive the draft minutes of the Strategic Planning & Policy Development Committee meeting held October 10, 2017 -none
 - 3.6.2 Receive the draft minutes of the Strategic Planning & Policy Development Committee meeting held November 13, 2017 -none
4. Correspondence
 - 4.1 Correspondence October 30, 2017 City of Williams Lake
 - 4.2 Correspondence November 8, 2017 OFC to Fire Chiefs Assoc. of BC

- 4.3
5. Fire Chief's Report
 - 5.1 For month of October 2017
6. Salt Spring Island Fire Fighters' Association Report
 - 6.1 For month of September 2017
 - 6.2 For month of October 2017
7. Old Business
 - 7.1 Develop specifications for Engine 202 replacement
 - 7.2 Update regarding replacement roof Fire Hall No. 3 (F&PP)
 - 7.3 Update regarding Policy statement "Joint consultation Committee" (District & IAFF)
 - 7.4 Hydrant maintenance agreement – North Salt Spring Waterworks (CAO Peat)
 - 7.5 Update regarding Fire Hall No. 1 HVAC installation (Chief George)
 - 7.6 Post Incorporation Referendum "Town Hall" meeting (M&C)
 - 7.7 Update on Audio Recording Policy (M&C)
 - 7.8 Update on OG regarding Open Burning progressive penalties (Chief George)
 - 7.9 Consider recommendation to purchase of an aerial apparatus as the replacement vehicle for Engine No. 202
 - 7.10 Consider the recommendation to prepare bylaw to authorize borrowings to purchase a replacement for Engine No. 202 (F&A)
 - 7.11 Staff Report "Fire Rescue Canada – Canadian Fire Chiefs Conference (Chief George)
8. Bylaws
 - 8.1
9. New Business
 - 9.1 Staff Report "Utilization of Surplus Deployment Funds" (Chief George)
 - 9.2 Greater Vancouver Fire Chiefs' Association – Labour Relations Seminar (Chief George)
 - 9.3 Consider proposed policy "Alcohol and Drug Use" (CAO Peat)
 - 9.4 Appointments to Standing Committees – to In-camera meeting
 - 9.5 Consider proposed changed to Terms of Reference "Marketing & Communications Committee" (M&C)
 - 9.6 Consider recommendation to establish progressive penalties for repeated call-outs for false alarms (F&A)
 - 9.7 Consider recommendation to open US\$ CWRRF account (F&A)
 - 9.8 Consider recommendation regarding outsourcing payroll function to third party (F&A)
 - 9.9 Update regarding water storage pond at Fire Hall No. 2 (CAO Peat)
 - 9.10
10. Delegations
11. In-camera session to discuss recommendation regarding consulting contract
12. Adjournment