

Agenda

Trustee Meeting of the Salt Spring Island Fire Protection District

Meeting will be held as follows:

Date: October 16, 2017

Time: 7:00PM

Place: Lower Hall, Salt Spring Island United Church

1. Approval of Agenda
2. Board Minutes
 - 2.1 Receive and Accept the Minutes of the Town Hall meeting held Sept. 18, 2017
 - 2.2 Receive and Accept the Minutes of the meeting held Sept. 18, 2017
 - 2.3 Receive and Accept the Minutes of the In-camera meeting held Sept. 18, 2017
 - 2.4
3. Committee Reports
 - 3.1 Facilities & Physical Plant
 - 3.1.1 Receive the draft minutes of the Facilities & Physical Plant Committee meeting held October 12, 2017 - none
 - 3.2 Finance & Audit
 - 3.2.1 Receive the draft Budget Report period ending August 31, 2017
 - 3.2.2 Receive the draft minutes of the Finance & Audit Committee meeting held October 2, 2017 (3 recommendations)
 - 3.2.3 Receive the draft minutes of the Finance & Audit Committee meeting held October 5, 2017 (1 recommendation)
 - 3.2.4 Receive the draft minutes of the In-camera Finance & Audit Committee meeting held October 5, 2017 (1 recommendation)
 - 3.3 Human Resources & Legal – none
 - 3.4 Marketing & Communications
 - 3.4.1 Receive the draft minutes of the Marketing & Communications Committee meeting held September 11, 2017 (1 recommendation)
 - 3.4.2 Receive the draft minutes of the Marketing & Communications Committee meeting held September 20, 2017 (no recommendations)
 - 3.5 Occupational Health & Safety Committee
 - 3.5.1 Receive the draft minutes of the Occupational Health & Safety Committee meeting held September 28, 2017 -none
 - 3.6 Strategic Planning & Policy Development
 - 3.6.1 Receive the draft minutes of the Strategic Planning & Policy Development Committee meeting held September 11, 2017 (no recommendations)
 - 3.6.2 Receive the draft minutes of the Strategic Planning & Policy Development Committee meeting held October 10, 2017 -none
4. Correspondence
 - 4.1 Correspondence September 19, 2017 Ministry of Agriculture
 - 4.2 Correspondence September 18, 2017 CRD Building Inspector
 - 4.3 Correspondence October 6, 2017 BC Labour Relations Board

5. Fire Chief's Report
 - 5.1 For month of September 2017
6. Salt Spring Island Fire Fighters' Association Report
 - 6.1 For month of September 2017
7. Old Business
 - 7.1 Develop specifications for Engine 202 replacement
 - 7.2 Update regarding replacement roof Fire Hall No. 3 (F&PP)
 - 7.3 Update regarding Policy statement "Joint consultation Committee" (District & AFF)
 - 7.4 Hydrant maintenance agreement – North Salt Spring Waterworks
 - 7.5 Update regarding Fire Hall No. 1 HVAC installation
 - 7.6 Post Incorporation Referendum "Town Hall" meeting – to M&C
 - 7.7 Update regarding RFP response time and staffing models – to In-camera session
 - 7.8 Update on response offered during Provincial Emergency (Chief George)
 - 7.9 AG-1401-01 Deployment of Resources APPROVED
 - 7.10 AF-3102-01 Gifts to SSIFPD APPROVED
 - 7.11 AE-2404-01 Gifts to Employees APPROVED
 - 7.12 AF-3103-01 Charitable Donation Receipts APPROVED
 - 7.13 Update on Audio Recording Policy
 - 7.14 Moving forward and Board priorities (Chair Svendsen)
 - 7.15 Update on OG regarding Open Burning progressive penalties (Chief George)
 - 7.16 Update regarding Financial Audit Services – to In-camera session
8. Bylaws
 - 8.1
9. New Business
 - 9.1 Consider recommendation to purchase of an aerial apparatus as the replacement vehicle for Engine No. 202 (Finance)
 - 9.2 Consider the recommendation to prepare bylaw to authorize borrowings to purchase a replacement for Engine no. 202 (Finance)
 - 9.3 Consider recommendation to authorize expenditure of \$1,000 Communications budget (Finance)
 - 9.4 Report "Fire Rescue Canada – Canadian Fire Chiefs Conference" (Chief George)
 - 9.5
10. Delegations
11. In-camera session to discuss recommendation regarding selection of Financial Audit Services to discuss a confidential Staff Report
12. Adjournment