

2018 Operating Budget Worksheet

Salt Spring Island Fire Protection District					
	2016 Actual	Actual 12 Months ending May 2017	Operating 2016 Budget	Operating 2017 Budget	Operating 2018 Budget
1					
2	<b>Income</b>				
3	Battery Smoke Alarm Program	\$0.00	\$0.00	\$1,300.00	\$0.00
4	Interest General	\$12,409.91	\$11,297.46	\$12,000.00	\$8,000.00
5	Interest CWRRF	\$0.00	\$0.00	\$0.00	\$0.00
6	Miscellaneous Income	\$3,359.76	\$5,362.69	\$2,200.00	\$0.00
7	Tax Revenue - Capital Reserve Fund	\$10,000.00	\$5,000.00	\$0.00	\$0.00
8	Tax Revenue - LTD Interest	\$25,551.89	\$25,551.89	\$0.00	\$0.00
9	Tax Revenue- LTD Retirement	\$144,218.95	\$144,218.95	\$0.00	\$0.00
10	Tax Revenue	\$2,515,000.00	\$2,498,350.00	\$2,525,000.00	\$2,475,000.00
11	<b>Total Income</b>	<b>\$2,710,540.51</b>	<b>\$2,689,780.99</b>	<b>\$2,540,500.00</b>	<b>\$2,483,000.00</b>
12					
13	<b>Administration Expenses</b>				
14	Advertising	\$857.73	\$686.68	\$3,000.00	\$2,000.00
15	Audit & Related Fees	\$5,600.00	\$11,600.00	\$5,500.00	\$5,500.00
16	Bank Charges	\$929.67	\$794.65	\$700.00	\$700.00
17	Communications - Phone	\$15,101.09	\$14,330.04	\$17,000.00	\$15,000.00
18	Convention	\$601.87	\$1,409.87	\$6,000.00	\$5,000.00
19	Dues & Subscriptions	\$3,278.61	\$2,443.82	\$5,500.00	\$2,500.00
20	Finance Charges	\$0.00	\$0.00	\$12,500.00	\$0.00
21	Freight/Postage	\$4,301.09	\$4,162.66	\$5,500.00	\$4,000.00
22	Insurance	\$34,607.39	\$29,136.02	\$32,000.00	\$35,000.00
23	Technical Support	\$30,724.47	\$28,401.16	\$12,000.00	\$15,000.00
24	Licenses, leases & Rentals	\$9,344.11	\$9,202.47	\$3,000.00	\$7,000.00
25	Marketing	\$49.91	\$113.46	\$2,000.00	\$1,000.00
26	Office Supplies & Equipment	\$9,992.49	\$12,498.77	\$15,000.00	\$12,000.00
27	Professional Development - Excluded Staff	\$7,402.47	\$4,314.33	\$10,000.00	\$2,000.00
28	<b>Total Administration Expenses</b>	<b>\$122,790.90</b>	<b>\$119,093.93</b>	<b>\$129,700.00</b>	<b>\$106,700.00</b>
29					
30	<b>Amortization</b>	<b>\$159,517.66</b>	<b>\$159,517.66</b>	<b>\$0.00</b>	<b>\$0.00</b>
31					
32	<b>Operating Expenses</b>				
33					
34	Clothing - Career	\$6,764.87	\$5,312.53	\$8,000.00	\$7,000.00
35	Clothing - Paid on Call	\$2,785.51	\$4,987.09	\$10,000.00	\$10,000.00
36	Clothing - Protective	\$14,075.99	\$16,443.79	\$22,000.00	\$4,000.00
37	Computer, Hardware, Software & Supplies	\$2,558.46	\$4,239.53	\$1,500.00	\$1,500.00
38	Employee/ POC Recognition	\$3,862.95	\$4,997.95	\$7,500.00	\$5,000.00
39	Equipment Purchase - Small Tools	\$2,935.24	\$8,157.92	\$18,000.00	\$8,000.00
40	Equipment - Repair & Maintenance	\$6,254.98	\$4,635.16	\$7,500.00	\$9,000.00
41	Fire Department Record System	\$0.00	\$0.00	\$8,000.00	\$3,500.00
42	Fire Fighter Employee Assistance Plan	\$1,224.00	\$1,974.00	\$4,000.00	\$2,000.00
43	Fire Inspections	\$0.00	\$0.00	\$0.00	\$0.00
44	Fire Prevention & Public Education	\$5,490.61	\$5,290.18	\$6,500.00	\$5,000.00
45	Fire Station Repair & Maintenance	\$12,004.34	\$12,240.68	\$25,000.00	\$25,000.00
46	Fire Station Utilities	\$22,523.92	\$24,740.75	\$28,000.00	\$28,000.00
47	First Responder	\$7,560.86	\$8,926.53	\$15,000.00	\$10,000.00
48	Foam	\$2,600.10	\$2,600.10	\$3,000.00	\$3,000.00
49	Hydrant Install/Repair	\$885.55	\$917.09	\$0.00	\$0.00
50	Landscaping	\$5,800.00	\$6,900.00	\$6,000.00	\$6,600.00
51	Major Incident	\$0.00	\$0.00	\$0.00	\$0.00
52	Miscellaneous	\$387.68	\$232.68	\$0.00	\$0.00
53	Radio Equipment Repair & Supplies	\$1,555.32	\$1,666.07	\$5,500.00	\$5,500.00
54	SCBA	\$10,769.66	\$10,479.12	\$12,000.00	\$11,000.00
55	Supplies & Sundries	\$6,703.06	\$6,790.44	\$7,000.00	\$6,500.00
56	Training - Paid-on-call & Career	\$51,840.92	\$39,918.68	\$70,000.00	\$70,000.00
57	Training Ground Maintenance	\$0.00	\$0.00	\$0.00	\$0.00
58	Vehicle Operating	\$67,322.65	\$77,383.79	\$90,000.00	\$90,000.00
59	<b>Total Operating Expenses</b>	<b>\$235,906.67</b>	<b>\$248,834.08</b>	<b>\$354,500.00</b>	<b>\$313,100.00</b>
60					
61	<b>Trustee Expenses</b>				
62	Administration Support	\$8,041.00	\$6,270.00	\$0.00	\$9,000.00
63	Advertising/Election	\$4,097.55	\$11,062.67	\$5,000.00	\$6,000.00
64	Annual Dinner	\$4,341.72	\$4,412.10	\$6,000.00	\$5,000.00
65	Consulting Fees	\$4,757.55	\$3,688.80	\$60,000.00	\$15,000.00
66	Fireworks	\$2,518.92	\$2,500.00	\$2,500.00	\$2,500.00
67	Legal	\$28,040.03	\$19,933.68	\$100,000.00	\$25,000.00
67A	Labour Relations	\$0.00	\$0.00	\$0.00	\$60,000.00
68	<b>Total Trustee Expenses</b>	<b>\$51,796.77</b>	<b>\$47,867.25</b>	<b>\$173,500.00</b>	<b>\$62,500.00</b>
69					
70	<b>Interest - LTD</b>	<b>\$22,696.24</b>	<b>\$22,696.24</b>	<b>\$0.00</b>	<b>\$0.00</b>
71					
72	<b>Wage &amp; Related Expenses</b>				
73	Wages & Salaries	\$1,399,367.62	\$1,475,681.41	\$1,300,000.00	\$1,288,050.00
74	SSIFR Firemen's Association Stipend	\$187,697.82	\$180,308.57	\$256,000.00	\$298,300.00
75					
76		<b>\$1,587,065.44</b>	<b>\$1,655,989.98</b>	<b>\$1,556,000.00</b>	<b>\$1,586,350.00</b>
77	<b>Statutory &amp; Group Benefits</b>				
78	Employer CPP Expense	\$28,081.85	\$30,970.85	\$30,557.00	\$28,125.00
79	Employer EI Expense	\$13,862.06	\$15,419.84	\$16,030.00	\$15,075.00
80	Group Life, AD&D & WCB	\$21,864.86	\$23,248.11	\$28,481.00	\$42,500.00
81	BC Medical Services Plan	\$14,574.00	\$13,824.00	\$22,164.00	\$17,800.00
82	Employee Group Health, Dental Plans & LTD	\$70,784.68	\$72,223.62	\$76,455.00	\$74,500.00
83	HUB Health Benefits (POC members)	\$24,330.01	\$27,564.43	\$34,000.00	\$38,000.00
84	Employer Registered Pension Plan	\$166,061.51	\$168,625.22	\$194,709.00	\$179,100.00
85	Matching RRSP	\$4,655.53	\$10,483.91	\$0.00	\$22,000.00
86	Employee Allowances	\$43.37	\$305.18	\$0.00	\$0.00
87		<b>\$344,257.87</b>	<b>\$362,665.16</b>	<b>\$402,396.00</b>	<b>\$417,100.00</b>
88	<b>Total Wages &amp; Benefits</b>	<b>\$1,931,323.31</b>	<b>\$2,018,655.14</b>	<b>\$1,958,396.00</b>	<b>\$2,003,450.00</b>
89					
90	<b>Extraordinary Expense/ Contingency Reserve</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$43,000.00</b>	<b>\$50,000.00</b>
91					
92	<b>Total Expenses</b>	<b>\$2,524,031.55</b>	<b>\$2,616,664.30</b>	<b>\$2,659,096.00</b>	<b>\$2,533,250.00</b>
93	<b>Surplus Before Capital Expenses</b>	<b>\$186,508.96</b>	<b>\$73,116.69</b>	<b>-\$118,596.00</b>	<b>-\$50,250.00</b>
94					
95	<b>Capital Expenses Funded from Operating Funds</b>				
96	Small Capital	\$13,285.94	\$13,285.94	\$30,000.00	\$25,000.00
97	Transfer to Fire Hall Replacement Reserve Fund				\$50,000.00
98	<b>Total Capital Expenses from Operating Funds</b>	<b>\$13,285.94</b>	<b>\$13,285.94</b>	<b>\$30,000.00</b>	<b>\$75,000.00</b>
99					
100	<b>Principal Payments - LTD</b>	<b>\$144,218.95</b>	<b>\$0.00</b>		
101					
102	<b>Cash Surplus</b>	<b>\$29,004.07</b>	<b>\$59,830.75</b>	<b>-\$148,596.00</b>	<b>-\$75,250.00</b>

10K pagers  
30K pond &  
4k workstat